

JAMESTOWN CITY COUNCIL AGENDA  
REGULAR MEETING, JANUARY 7, 2019, 5:00 P.M.  
COUNCIL ROOM, CITY HALL  
102 3rd Avenue SE, Jamestown, ND 58401

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE:

A. Roll Call:

2. HEARING FROM THE AUDIENCE: (Individuals may address the City Council about any item not contained on the agenda. A maximum of 15 minutes is allotted for the hearing. If the full 15 minutes are not needed, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the hearing, with the exception of referral to staff or Committee.)

3. Joe Rector, Library Update

4. APPROVAL OF MINUTES:

A. Minutes of the regular council meeting, December 3, 2018

B. Minutes of the committee meeting, December 18, 2018

Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

5. BIDS:

A. Opening bids for the sale of impounded/abandoned vehicles.

6. CONSENT AGENDA ITEMS:

To provide more time to discuss controversial or disputed issues, the Council will consider the items on the consent agenda together at the beginning of the public meeting. These items are considered to be routine and will be enacted by one motion. If a member of the City Council or public requests to be heard on one of these items, the Council will remove the item from the consent agenda and consider that item individually.

A. Resolution to approve changing the City's email from daktel.com at \$10 per year to @jamestownnd.gov at \$400 per year to be paid from the General Fund, and authorize the signing of the government domain name registration.

B. Resolution to approve the City of Jamestown Letter of Participation in the Stutsman County Multi-Hazard Mitigation Plan and City participation and collaboration in planning.

C. Resolution to approve the final plat of Haut Funeral Home Addition, Lot 1, Block 1, a re-plat of Lots 10-14, Block 6, College Heights Addition, City of Jamestown, Stutsman County, North Dakota. The property is located at 1101 5th Ave NE.

6. CONSENT AGENDA ITEMS – Continued:

- D. Resolution to approve and accept the proposal from SRF Consulting for Planning and Zoning Technical Services for 2019 in an amount not to exceed \$60,000.
- E. Resolution to approve the Transportation Alternative Grant application for the Safe Routes to School project for 2020.
- F. Resolution to approve the prioritized list of projects in Jamestown for the NDDOT State Transportation Improvement Plan.
- G. Resolution to approve and authorize entering into a three-year agreement with Airborne Custom Spraying for aerial spraying of pesticides of approximately 11,640 acres of the city at the direction of City staff.
- H. Resolution to approve and modify the garbage and recycling collection routes in specific areas from alley to curbside collection, as recommended by Jamestown Sanitation staff and by Recycle Dakota, and to transition to a four (4) day collection schedule, date to be determined by the City Administrator and staff.
- I. Resolution to approve Change Order No. 3, to Burski Excavating, Inc., for construction on Cell 4 Liner and Cell 2/3 Partial Final Cover, for additional sand, drone control pads, corrections and balancing project, for a net increase in the contract price of \$8,140.04.
- J. Resolution to approve Payment No. 1 (Inv 0001959021), to ND Department of Transportation, for 2018 Safe Routes to School Sidewalk District 18-21, Project TAU-2987(039) – SRTS Sidewalk, in the amount of \$40,088.69.
- K. Resolution to approve Payment No. 2 (Inv 60921), to AE2S, for engineering services on NW Booster PLC Upgrade, in the amount of \$12,784.00.
- L. Resolution to approve Payment No. 6 & Final, to LD Concrete, for construction on 2018 Sidewalk, Curb & Gutter District #18-11, in the amount of \$6,451.02.
- M. Resolution to approve Payment No. 8 & Final, to Border States Paving, Inc., for construction on Seal Coat, Patching, Construction & Reconstruction District #18-41, in the amount of \$72,049.37.
- N. Resolution to approve Payment No. 11 (Inv 08387.04-11), to SRF Consulting Group, Inc., for 2018 Jamestown Planning and Zoning Technical Services, in the amount of \$5,236.99.
- O. Resolution to approve Payment No. 13 (Inv 8520), to Apex Engineering Group, for services on Jamestown Wastewater Treatment Facility Capacity Assessment, in the amount of \$2,037.92.
- P. Resolution to approve Payment No. 55 (Inv 60920), to AE2S, for On Call engineering services, in the amount of \$1,156.85.
- Q. Resolution to approve Payment No. 11 & Final, to Burski Excavating, Inc., for construction on Cell 4 Liner and Cell 2/3 Partial Final Cover, in the amount of \$66,315.92.
- R. Resolution to approve Payment No. 57 (Inv 60919), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.

6. CONSENT AGENDA ITEMS – Continued:

- S. Resolution to approve Payment No. 1 (Inv 36730), to Interstate Engineering, Inc., for preliminary design and surveying on the James River Bank Stabilization Project, Phase 3, in the amount of \$20,539.05.
- T. Resolution to approve Payment No. 5 (Inv 36728), to Interstate Engineering, Inc., for engineering services on the Inert Landfill Closure Cell 1-4, Section 5-139-63, in the amount of \$456.00.
- U. Resolution to approve Payment No. 6 (Inv 36727), to Interstate Engineering, Inc., for the New Retaining Wall at Frontier Village, in the amount of \$1,929.50.
- V. Resolution to approve Payment No. 7 (Inv 36729), to Interstate Engineering, Inc., for engineering services on the James River Tree Snagging Project, in the amount of \$1,170.00.
- W. Resolution to approve Payment No. 11 (Inv 36726), to Interstate Engineering, Inc., for engineering services on the 2018 Safe Routes to School Sidewalk District 18-21, in the amount of \$1,207.43.
- X. Resolution to approve Payment No. 17 (Inv 36725), to Interstate Engineering, Inc., for engineering services on NW Water Main Replacement Project District 17-61 (11Blocks), in the amount of \$1,267.05.
- Y. Resolution to approve Payment No. 19 (Inv 36724), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$6,987.95.
- Z. Resolution to approve Payment No. 21 (Inv 36722), to Interstate Engineering, Inc., for engineering services on 5th Street NE (12th Ave to 27th Ave NE), Paving Improvements District #16-42, in the amount of \$2,815.50.
- AA. Resolution to approve Payment No. 21 (Inv 36723), to Interstate Engineering, Inc., for engineering services for construction of road from Menards to Jamestown Regional Medical Center, in the amount of \$1,482.00.
- BB. Resolution to approve Payment No. 258 (Inv 36731) in the amount of \$24,837.50, to Interstate Engineering, Inc., for engineering services on the following:
  - a. City Department consultations (General), in the amount of \$5,221.50
  - b. City Department consultations (Streets), in the amount of \$11,162.50
  - c. City Department consultations (Sewer), in the amount of \$5,726.00
  - d. City Department consultations (Water), in the amount of \$1,600.00
  - e. City Department consultations (Solid Waste), in the amount of \$1,127.50
- CC. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- DD. Resolution on the Budget.

TO APPROVE CONSENT AGENDA ITEMS AS PRINTED.

Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

Consent Roll Call Vote No. \_\_\_\_: Ayes \_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

REGULAR AGENDA

7. RESOLUTIONS:

- A. To consider the agreement with New Phase Energy for a feasibility study at the Wastewater Treatment Facility at a reduced cost, \$15,000 of which must be paid prior to commencing the study, and costs paid upon completing the study.  
Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.  
Roll Call Vote No. \_\_\_\_: Ayes \_\_\_ Nays \_\_\_ Absent \_\_\_\_
  
- B. To consider the agreement with CPS to provide the 2018 Annual Municipal Solid Waste Landfill Groundwater Monitoring Report and additional consultation regarding the City's Groundwater Monitoring Plan.  
Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.  
Roll Call Vote No. \_\_\_\_: Ayes \_\_\_ Nays \_\_\_ Absent \_\_\_\_

8. COMMITTEE REPORTS:

- A. To award the bid for the sale of impounded/abandoned vehicles to \_\_\_\_\_, in the amount of \$\_\_\_\_\_. Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

9. ORDINANCES:

10. APPOINTMENTS:

- A. To appoint \_\_\_\_\_ and \_\_\_\_\_ to serve as members of the Board of Adjustment for three year terms to expire January 2022.  
Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

11. MAYOR AND COUNCIL MEMBER'S REPORT:

12. OTHER BUSINESS:

- A. To consider approval of the Code of Conduct to ensure efficient, fair, and professional administration of federal grant funds and programs in compliance with the U.S. Office of Management and Budget and other applicable federal and state standards, regulations, and laws.  
Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_  
Roll Call Vote No. \_\_\_\_: Ayes \_\_\_ Nays \_\_\_ Absent \_\_\_\_
  
- B. To consider the agreement with Interstate Engineering to provide engineering services for the 2019 Water Main Improvement District included in the Drinking Water State Revolving Fund (DWSRF) priority list, as budgeted for 2019 in the Water Utility Fund.  
Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.  
Roll Call Vote No. \_\_\_\_: Ayes \_\_\_ Nays \_\_\_ Absent \_\_\_\_

13. ADJOURNMENT: Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.