

**Police & Fire Committee  
Public Works Committee  
July 26, 2018 Minutes**

Present: Heinrich, Phillips, Steele, Buchanan, Brubakken, Ryan, Hellekson, Reuther, Sveum, Liebig, Blackmore, Veil, Hournbuckle, Blinsky, Mayhew, Sad, Rowell, and Olson.

**POLICE & FIRE COMMITTEE**

Assistant Chief Blinsky explained that the Police Department will begin accepting applications to the Jamestown Citizens' Police Academy on National Night Out, Tuesday, August 7, at McElroy Park. The Academy will be held 10 weeks in October through December, 2018. Although it is open to anyone 18 years of age and older, it is limited to a number of attendees.

Buchanan moved to recommend the City Council approve 6<sup>th</sup> Street SE as a one-way from west to east in direction, between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue SE, with diagonal parking on both sides of 6<sup>th</sup> Street SE on that same block, and bumpouts on the east side of that block on the north and south corners to establish 6<sup>th</sup> Street as a one-way street. Seconded by Brubakken. Liebig confirmed that diagonal parking will provide the necessary additional parking for the Law Enforcement Center users. Unanimous aye vote. Carried.

**PUBLIC WORKS COMMITTEE**

Steele moved to recommend the City Council award the bid for One (1) New Tandem Axle Truck (Cab & Chassis), Water Department, to Westlie Crossroads, in the amount of \$86,087.00, less \$8,900.00 on trade-in unit (2002 Sterling, VIN 2FZHAWAK32AK05776), and less \$257.00 Federal Excise Tax, for a net bid of \$76,930.00. Seconded by Heinrich. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council accept the estimate for the liner on the New Tandem Axle Truck, Water Department, from Dan Poland Machine Inc., in the amount of \$15,380.00. Seconded by Phillips. This estimate includes removing the existing box, sandblasting it, replacing the iron, reinstalling the box, and painting the box. The City Council requests that future situations include more than one estimate, even if hand-written, or at least a refusal to provide an estimate, or a written reason from the department why no estimate could be obtained. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve Change Order No. 3, Final Balancing, to Border States Paving, Inc., for construction on 20th St SW roadway from Menards to Jamestown Regional Medical Center, District #16-43, for a net decrease in the contract price of \$182,787.62. Seconded by Steele. Steve Aldinger, Interstate Engineering, Inc., explained the net decrease was the result of cost under runs from the engineer's estimate in several areas of the project. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the plans and specifications and authorize the advertisement for bids for the Inert Landfill. Seconded by Phillips. Darrell Hournbuckle, Interstate Engineering, Inc., stated that the project is expected to be completed by this fall. Unanimous aye vote. Carried.

Administrator Hellekson stated that Sprint informally requested by email to place three (3) additional antennae on the orange City water tower located on the 800 block of 12<sup>th</sup> Avenue NE. There are currently three Sprint antennae on that tower. Hellekson stated that the City charges \$100 per antenna annually and has an annual contract with Sprint. In addition, the City receives higher bids depending upon the amount of paraphernalia attached to its structures when the structures require maintenance. Sprint has not yet submitted a formal application for additional antennae.

Phillips moved to recommend the City Council approve the request from Cory Kunerth, XLT Taxi, LLC, to install signage for a dedication of approximately 50' of parking in front of 218 1<sup>st</sup> Ave S. Kunerth requested bus parking only between 11:00 PM and 4:00 AM daily. Seconded by Steele. Unanimous aye vote. Carried.

Ralph Friebel, Recycle North Dakota, provided information on the recycling program. Recycling operations will move to the new facility in August. The recycling sorting system will be in place and operating in September. The material is stored in the current facility. Friebel supports moving from alley to curbside collection. Participation rate has increased to 70%. Glass, polystyrene, tires and garbage contaminate the recycling.

Heinrich moved to forward to the City Council, without recommendation, the curbside collection of solid waste in residential areas except in locations where approved by the City Administrator or designee for safety reasons. Seconded by Steele. Roger Mayhew, Sanitation Foreman, explained that the alleys are too narrow for the new, automated trucks. The new trucks are six to ten feet longer and higher. The alleys are often T-shaped. Sad mentioned that the Sanitation staff clears snow from the alleys. Chief Reuther stated that snow clearing is still necessary for emergency response. Only twenty percent of the city is currently curbside collection. The automated trucks were purchased to create efficiency, but this cannot happen until the collection is moved out of the alleys where the automated arms can be used without causing property damage. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the request to place a memorial monument on City right-of-way in the center of the cul-de-sac at the end of 17<sup>th</sup> Street SE, not to be maintained nor insured by the City of Jamestown, nor to become the City's responsibility nor placed in the City's inventory. Seconded by Heinrich. Buchanan explained that the Browns planted and cared for the City right-of-way and the petition shows the property owners wish to remember the couple with a monument placed in the center of the cul-de-sac. Harold Sad, Street Foreman, stated that the monument would not hamper snow removal operations. Buchanan stated that the property owners would provide a hold harmless agreement for the City. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council accept the Urban Grant Program Award for FY 2020 as described in the July 10, 2018, letter from the NDDOT, approving the 10% project matching funds up to \$275,978, and remaining project completion costs to be paid from bonds and appropriate funds, and directing staff to proceed on the project planning. Seconded by Buchanan. Jim Boyd, Jamestown Downtown Association Board Member, voiced support for the project citing safety, slowing traffic, improving aesthetics, increasing pedestrian activity and taking back the town's main street. Connie Ova, Jamestown Stutsman Development Corporation CEO, but spoke as a community member and not for the JSDC members. Ova stated that the grant was highly competitive: Seventeen (17) applications were received and Jamestown received the highest award. Jamestown competes globally for businesses and people and needs this. The project is \$2.4 million and ends in 2020. It is an all or nothing project. Larry Kopp, Arts Center Director, stated he strongly supports the Road Diet and stated the Downtown Thursdays are very successful. Steele and Heinrich stated that the design could be changed. Buchanan said this was about accepting the grant at this time. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the request from the property owner at 1538 5<sup>th</sup> Ave NE to plant grass after the removal of the sidewalk in front of the home. Seconded by Steele. Concern was expressed regarding the adjacent property owner that would still have sidewalk unattached. Unanimous aye vote. Carried.

Sarah Hellekson, City Administrator