

JAMESTOWN CITY COUNCIL AGENDA  
REGULAR MEETING, MAY 7, 2018, 5:00 P.M.  
COUNCIL ROOM, CITY HALL  
102 3rd Avenue SE, Jamestown, ND 58401

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE:

A. Roll Call:

2. HEARING FROM THE AUDIENCE: *(Individuals may address the City Council about any item not contained on the agenda. A maximum of 15 minutes is allotted for the hearing. If the full 15 minutes are not needed, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the hearing, with the exception of referral to staff or Committee.)*

3. APPROVAL OF MINUTES:

- A. Minutes of the regular council meeting, April 2, 2018
  - B. Minutes of the Board of Equalization meeting, April 10, 2018
  - C. Minutes of the special council meeting, April 16, 2018
  - D. Minutes of the committee meetings, April 24 & 26, 2018
- Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

4. BIDS:

5. CONSENT AGENDA ITEMS:

To provide more time to discuss controversial or disputed issues, the Council will consider the items on the consent agenda together at the beginning of the public meeting. These items are considered to be routine and will be enacted by one motion. If a member of the City Council or public requests to be heard on one of these items, the Council will remove the item from the consent agenda and consider that item individually.

- A. Resolution to approve the requests for gaming site authorizations for the period July 1, 2018 – June 30, 2019, for the following:
  - 1) **James River Aerie #2337 FOE** for Frontier Fort Bar & Grill;
  - 2) **Knights of Columbus** for the Wonder Bar Sports Bar, Knights of Columbus, Vet's Club and Corner Bar, Fred's Den, Tapps Lounge;
  - 3) **North Dakota Buffalo Foundation, Inc.** for the Elks Club;
  - 4) **Progress Enterprises** for Office Bar, Shady's, Buffalo Bar & Lounge and IDK Bar & Grill;
- B. Resolution to approve the request from the JSDC to approve 80% City and 20% County funding for the Jamestown Small Business Development Center 80% full-time equivalent position for a period of one year, in the annual amount of \$10,118 in Economic Development Funds, with the City share to be \$8,094, and paid from the City Sales Tax Fund.
- C. Resolution to approve the request from JSDC to release the balance of the 2018 SCDRC dues in the amount of \$16,141, with the City share to be \$10,169, and paid from the City Sales Tax Fund.

5. CONSENT AGENDA ITEMS – CONTINUED:

- D. Resolution to approve the request from the JSDC for Economic Development Funds for the second year of the two-year Train ND project, in the amount of \$45,000, with the City share to be \$36,000 and paid from the City Sales Tax Fund.
- E. Resolution to approve the offer received from Anthony G. Hale to purchase Lot 25, Block 6, Residence Park Addition, in the amount of \$3,000.00, contingent upon the City surveying the lot prior to the sale, and that the unbuildable lot never be developed.
- F. Resolution to approve the request to replace the Police Department in-car computers in the amount of \$31,000.
- G. Resolution to approve rebidding and re-advertising for two new motor graders for the Street Department.
- H. Resolution to approve Change Order No. 1, to Northern Technologies, LLC, for the Monitoring Well System Upgrades, CWSRF #380808-08, balancing final increase of \$2,190.00.
- I. Resolution to approve Payment No. 2 & Final, to Northern Technologies, LLC, for Sanitary Landfill SW-213 Monitoring Well System Upgrades, in the amount of \$5,510.50.
- J. Resolution to approve Payment No. 3 (Inv 08387.04-03), to SRF Consulting Group, Inc., for 2018 Jamestown Planning and Zoning Technical Services, in the amount of \$7,335.48.
- K. Resolution to approve Payment No. 8 (Inv 7547), to Apex Engineering Group, for services on Jamestown Wastewater Treatment Facility Capacity Assessment, in the amount of \$825.00.
- L. Resolution to approve Payment No. 47 (Inv 57559), to AE2S, for On Call engineering services, in the amount of \$260.75.
- M. Resolution to approve Payment No. 49 (Inv 57558), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- N. Resolution to approve Payment No. 1 (Inv 34358), to Interstate Engineering, Inc., for engineering services on the James River Tree Snagging Project, in the amount of \$3,107.00.
- O. Resolution to approve Payment No. 1 (Inv 34365), to Interstate Engineering, Inc., for engineering services on the Title V Air Quality Permit for Sanitary Landfill, in the amount of \$3,314.50.
- P. Resolution to approve Payment No. 5 (Inv 34355), to Interstate Engineering, Inc., for engineering services on the Water Treatment Plant Roofing, in the amount of \$1,066.00.
- Q. Resolution to approve Payment No. 9 (Inv 34354), to Interstate Engineering, Inc., for engineering services on NW Water Main Replacement Project District 17-61 (11Blocks), in the amount of \$2,674.14.
- R. Resolution to approve Payment No. 14 (Inv 34350), to Interstate Engineering, Inc., for engineering services on 5th Street NE (12th Ave to 27th Ave NE), Paving Improvements District #16-42, in the amount of \$3,834.78.

5. CONSENT AGENDA ITEMS – CONTINUED:

- S. Resolution to approve Payment No. 2 (Inv 34357), to Interstate Engineering, Inc., for the New Retaining Wall at Frontier Village, in the amount of \$2,709.50.
- T. Resolution to approve Payment No. 4 (Inv 34356), to Interstate Engineering, Inc., for engineering services on the 2018 Safe Routes to School Sidewalk District 18-21, in the amount of \$5,362.72.
- U. Resolution to approve Payment No. 11 (Inv 34352), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$7,950.86.
- V. Resolution to approve Payment No. 15 (Inv 34351), to Interstate Engineering, Inc., for engineering services on the Jamestown Sanitary Sewer Raker Facility Screening Report and Construction, in the amount of \$2,923.54.
- W. Resolution to approve Payment No. 232 (Inv 34353), to Interstate Engineering, Inc., for Special Services for Compliance to Health Department Permit for Landfill, in the amount of \$205.00.
- X. Resolution to approve Payment No. 233 (Inv 34359), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$10,521.50.
- Y. Resolution to approve Payment No. 234 (Inv 34360), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$6,394.00.
- Z. Resolution to approve Payment No. 235 (Inv 34361), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$4,397.00.
- AA. Resolution to approve Payment No. 236 (Inv 34362), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$7,705.50.
- BB. Resolution to approve Payment No. 237 (Inv 34363), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Solid Waste), in the amount of \$512.50.
- CC. Resolution to approve Payment No. 238 (Inv 34364), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Storm Water), in the amount of \$162.00.
- DD. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- EE. Resolution on the Budget.

TO APPROVE CONSENT AGENDA ITEMS AS PRINTED. MOVED BY COUNCIL MEMBER \_\_\_\_\_. SECONDED BY COUNCIL MEMBER \_\_\_\_\_.

REGULAR AGENDA

6. RESOLUTIONS:

- A. To consider approving and authorizing the issuance of improvement warrants and exchanging them for \$2,170,000.00 Refunding Improvement Bonds of 2018, Series AB, and awarding the sale of \$2,170,000.00 Refunding Improvement Bonds to \_\_\_\_\_ for the purchase price of \$\_\_\_\_\_ at an average annual net interest rate of \_\_\_\_\_%.  
Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

6. RESOLUTIONS - CONTINUED:

- B. Resolution to approve and authorize entering into a Cost Participation and Maintenance Agreement with the ND Department of Transportation for US281 and I-94 Ramp Intersections, Project No. IM-2-094(157)257. Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

7. COMMITTEE REPORTS:

8. ORDINANCES:

- A. **SECOND READING:** Ordinance No. 1505, introduced by Council Member Buchanan, to amend and re-enact Chapter 2, Article IX, of the City Code pertaining to the Forestry Department. Seconded by Council Member \_\_\_\_\_.
- B. **SECOND READING:** Ordinance No. 1506, introduced by Council Member Phillips, to amend and re-enact Section 3 and Section 7, Appendix B, and to enact Section 6.1, Appendix B, of the City Code pertaining to minor subdivisions. Seconded by Council Member \_\_\_\_\_.
- C. **SECOND READING:** Ordinance No. 1507, introduced by Council Member Brubakken, to amend and re-enact Sections 5-6, 5-9, and 5-9.2 of Appendix C of the City Code of the City of Jamestown concerning special use permits for C-2, M-2 and A-1 Districts to allow special use zoning for compassionate care centers pursuant to State Law N.D.C.C. § 19-24.1. Seconded by Council Member \_\_\_\_\_.

9. APPOINTMENTS:

- A. To appoint \_\_\_\_\_ and \_\_\_\_\_ to serve as members of the Shade Tree Committee for a three year term to expire April 2021. Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

10. MAYOR AND COUNCIL MEMBER'S REPORT:

11. OTHER BUSINESS:

- A. To consider request from Jamestown Hockey Booster Club Inc., for a gaming site authorization at Shady's Restaurant to conduct raffles from January 1, 2019, through February 28, 2019. Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.
- B. To consider request from the Corner Bar for a permit to conduct street dances on 2<sup>nd</sup> Street SW, on Saturday, June 9, 2018, and Saturday, July 21, 2018. Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.

12. ADJOURNMENT: Moved by Council Member \_\_\_\_\_. Seconded by Council Member \_\_\_\_\_.