

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, APRIL 2, 2018  
UNOFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Gumke, Phillips, Brubakken and Buchanan, City Attorney Ryan, and City Administrator Hellekson.

Council Member Buchanan moved to approve the minutes of the regular council meeting, March 5, 2018, special council meeting, March 22, 2018; and committee meeting, March 20 and 22, 2018. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

No bids were received for impounded/abandoned vehicles.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to approve the request from the JSDC to approve a New Job Training Funds loan for Thyssen/Krupp, in the amount of \$25,000 with the City Share to be \$20,000, and paid from the City Sales Tax Fund.
- B. Resolution to approve the request from the JSDC for reimbursement for 2017 JSDC Real Estate & Special Assessment costs from Economic Development Funds, in the amount \$7,312.93, with the City Share to be \$6,629.01 and paid from the City Sales Tax Fund.
- C. Resolution to approve the request from the JSDC for funding the development of the Jamestown Airport Business Park from Economic Development Funds, in an amount up to \$3,500,000.00, with the City Share to be up to \$2,800,000.00 and paid from the City Sales Tax Fund.
- D. Resolution to approve the memorandum of understanding with North Dakota Soybean Processors.
- E. Resolution to approve a revised Drug and Alcohol Policy for Jamestown Taxi Services.
- F. Resolution to refund Quarterly Sunday Liquor Permits to the businesses that prepaid permits from 08/01/2017 to 06/30/2018, for a total of \$8,640.00.
- G. Resolution to approve entering into an agreement with Jamestown Community Correction Program.
- H. Resolution to approve entering into a Maintenance and Nonencroachment Agreement with the ND Department of Transportation for the city right-of-way portion of the Stutsman County Project on 37<sup>th</sup> Street and County Road 39, which lies within the city limits
- I. Resolution to approve entering into a Cost Participation, Construction and Maintenance agreement with the ND Department of Transportation for the Jamestown Safe Routes to Schools (SRTS) Sidewalk Project.
- J. Resolution to approve entering into a Farm Lease Agreement with Ben Busch for 2018 crop year.
- K. Resolution to approve Payment No. 2 (Inv 08387.04-02), to SRF Consulting Group, Inc., for 2018 Jamestown Planning and Zoning Technical Services, in the amount of \$1,773.40.
- L. Resolution to approve Payment No. 14 (Inv 57212), to AE2S, for engineering services on Jamestown Stormwater Utility Implementation, in the amount of \$1,887.00.

- M. Resolution to approve Payment No. 46 (Inv 57094), to AE2S, for On Call engineering services, in the amount of \$149.00.
- N. Resolution to approve Payment No. 48 (Inv 57093), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- O. Resolution to approve Payment No. 1 (Inv 34061), to Interstate Engineering, Inc., for the New Retaining Wall at Frontier Village, in the amount of \$15,750.00.
- P. Resolution to approve Payment No. 3 (Inv 34060), to Interstate Engineering, Inc., for engineering services on the 2018 Safe Routes to School Sidewalk District 18-21, in the amount of \$14,123.22.
- Q. Resolution to approve Payment No. 10 (Inv 34058), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$13,813.68.
- R. Resolution to approve Payment No. 14 (Inv 34057), to Interstate Engineering, Inc., for engineering services on the Jamestown Sanitary Sewer Raker Facility Screening Report and Construction, in the amount of \$2,755.56.
- S. Resolution to approve Payment No. 226 (Inv 34059), to Interstate Engineering, Inc., for Special Services for Compliance to Health Department Permit for Landfill, in the amount of \$237.00.
- T. Resolution to approve Payment No. 227 (Inv 34062), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$5,879.50.
- U. Resolution to approve Payment No. 228 (Inv 34063), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$8,639.00.
- V. Resolution to approve Payment No. 229 (Inv 34064), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$1,276.00.
- W. Resolution to approve Payment No. 230 (Inv 34065), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$5,812.00.
- X. Resolution to approve Payment No. 231 (Inv 34066), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Solid Waste), in the amount of \$1,215.00.
- Y. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- Z. Resolution to allow the March indebtedness in the amount of \$5,510,283.87 consisting of \$533,156.85 payroll and \$4,977,127.02 general obligations.

Seconded by Council Member Brubakken. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved a Resolution to approve the three Opportunity Zone applications to the State of ND and a letter of recommendation. Seconded by Council Member Brubakken. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to waive the irregularity of the bid received from School Products & Equipment Company for the 2018 Jamestown Civic Center Telescoping Stands Replacement and consider the bid. Seconded by Council Member Buchanan. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to award the bid for the 2018 Jamestown Civic Center Telescoping Stands Replacement to School Products & Equipment Company, in the amount of \$108,450.00. Seconded by Council Member Phillips. The bid is less than the architect's estimated cost for the project. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved a Resolution to award the bid for the 2018 Seal Coat, Patching, Construction & Reconstruction District #18-41 to Border States Paving, Inc., in the amount of \$2,067,379.25. Seconded by Council Member Gumke. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to award the bid for the 2018 Sidewalk, Curb & Gutter District #18-11 to LD Concrete, in the amount of \$43,912.50. Seconded by Council Member Brubakken. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved to introduce the first reading of an ordinance to amend and re-enact Chapter 2, Article IX, of the City Code pertaining to the Forestry Department.

Council Member Phillips moved to introduce the first reading of an ordinance to amend and re-enact Section 3 and Section 7, Appendix B, and to enact Section 6.1, Appendix B, of the City Code pertaining to minor subdivisions.

Council Member Brubakken moved to introduce the first reading of an ordinance to amend and re-enact Sections 5-6, 5-9, and 5-9.2 of Appendix C of the City Code of the City of Jamestown concerning special use permits for C-2, M-2 and A-1 Districts to allow special use zoning for compassionate care centers pursuant to State Law N.D.C.C. § 19-24.1.

Duane Andersen, Woodbury Township, asked how the amended ordinance would affect the areas in the extra-territorial zone. Mayor Andersen and Zoning Administrator Veil referred Mr. Andersen to the City's current zoning map.

Council Member Phillips provided a report regarding the Stutsman County Trafficking Prevention meeting and expressed appreciation for local law enforcement efforts.

Council Member Brubakken moved a Resolution to approve the request from Rocky Mountain Elk Foundation Minndak Inc., for a site authorization to conduct gaming at the Gladstone Inn & Suites (Ballroom) on April 14, 2018. Seconded by Council Member Gumke. Roll Call No. 7 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved to adjourn. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

ATTEST:

APPROVED:

SARAH HELLEKSON, City Administrator

KATIE ANDERSEN, Mayor