

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
April 24, 2018**

Present: Andersen, Brubakken, Phillips, Buchanan, Ryan, Reuther, Blackmore, Sveum, Veil, Liebig, Dillman, and Hellekson. Absent: Gumke.

FINANCE & LEGAL COMMITTEE

Phillips moved to recommend approval of the request from the JSDC to approve 80% City and 20% County funding for the Jamestown Small Business Development Center 80% full-time equivalent position for a period of one year, in the annual amount of \$10,118 in Economic Development Funds, with the City share to be \$8,094, and paid from the City Sales Tax Fund. Seconded by Brubakken. Connie Ova, JSDC, stated the Small Business Development Center will be located in the JSDC office and was approved by SCORE. Unanimous aye vote. Carried.

Brubakken moved to recommend approval of the request from JSDC to release the balance of the 2018 SCDRC dues in the amount of \$16,141, with the City share to be \$10,169, and paid from the City Sales Tax Fund. Seconded by Phillips. Unanimous aye vote. Carried.

Buchanan moved to recommend approval of the request from the JSDC for Economic Development Funds for the second year of the two-year Train ND project, in the amount of \$45,000, with the City share to be \$36,000 and paid from the City Sales Tax Fund. Seconded by Phillips. Buchanan commended the JSDC and businesses for supporting this project. Unanimous aye vote. Carried.

Phillips moved to recommend approval of offer received from Anthony G. Hale to purchase Lot 25, Block 6, Residence Park Addition, in the amount of \$3,000.00, contingent upon the City surveying the lot prior to the sale, and that the unbuildable lot never be developed. Seconded by Brubakken. Mr. Hale stated that he doesn't plan to build on the lot except to erect a fence on the lot. Mr. Hale is aware of the special assessments. Unanimous aye vote. Carried.

Nellie Degen, Frontier Village President, addressed the Finance and Legal Committee concerning request for financing for the Frontier Village and restricted access on the public road.

City Attorney Ryan stated that City Code allows the City Council to declare a public road, like Louis L'Amour Lane, a play street. Ryan stated that the City Council can establish hours for the play street. Ryan discouraged the City Council from doing so, or from requiring its tenants to police the area, or operating the gate on the public road. Ryan stated that City Council could consider alternatives, such as suggesting tenants secure their own premises, or mounting a camera at the entrance.

Searle Swedelund, Jamestown Tourism Executive Director, stated that the space should be open year-round so everyone knows the space is always available at all hours, especially while people are travelling and want to stop and visit the Buffalo statue.

Degen distributed two handouts to the City Council. Degen stated that the Frontier Village worked on the road and other projects in the past and received City funds. Currently, the Frontier Village must provide receipts to be reimbursed. Andersen explained that Tourism is in charge of those funds, so requests for funding must be made to Jamestown Tourism, although the funds are held in the City accounts.

Andersen directed a subcommittee to meet and discuss logistics at Louis L'Amour Lane and report to this committee. The subcommittee will consist of a City Council Member, the Police Chief, the City Attorney, the City Administrator, and representatives from the Buffalo Museum and the Frontier Village.

Degen responded to a question from Buchanan that the source of funding for the organization is fundraising, advocate for grants and earmarks. Tina Busch responded that funding consists of \$200,000 in donations and grants. Buchanan asked what is the total income. Busch responded to Buchanan's request for the amount of total annual income that it is about \$96,000. Andersen stated the City Council contracts with Tourism to review the financials for the City. Andersen stated that the City Council will consider and weigh the emergency response costs versus the public's access to the site.

Application for appointments to the Shade Tree Committee have been received as follows: Bob Martin and Colleen Grenz for two open positions, three-year terms to expire April 2021.

The second reading of Ordinance No. 1505, introduced by Council Member Buchanan, to amend and re-enact Chapter 2, Article 9, of the City Code pertaining to the Forestry Department, is scheduled for the May 7, 2018, City Council meeting.

BUILDING, PLANNING & ZONING COMMITTEE

Dave Hillerud, Planning and Zoning Committee Chair, presented the committee's Final 2018 Prioritization Action Items. The changes include one item that was removed from the 2017 list, while changes include clarifying criteria for special use development and bringing the Main Street Road Diet and the Downtown Initiative higher on the priority list. The committee would like SRF to match the zoning ordinance with the Land Use Plan. Buchanan commended the committee for cleaning up the planning and zoning process. Andersen asked SRF to provide experience and information, but to communicate more with the City Attorney during the process.

The second reading of Ordinance No. 1506, introduced by Council Member Phillips, to amend and re-enact Section 3 and Section 7, Appendix B, and to enact Section 6.1, Appendix B, of the City Code pertaining to minor subdivisions, is scheduled for the May 7, 2018, City Council meeting.

The second reading of Ordinance No. 1507, introduced by Council Member Brubakken, to amend and re-enact Sections 5-6, 5-9, and 5-9.2, Appendix C, of the City Code pertaining to special use permits for C-2, M-2, and A-1 Districts to allow special use zoning for compassion centers, is scheduled for the May 7, 2018, City Council meeting.

CIVIC CENTER & PROMOTION COMMITTEE

No items to discuss.

The meeting adjourned at 4:47 p.m.

Sarah Hellekson, City Administrator