

**Police & Fire Committee
Public Works Committee
March 22, 2018**

Present: Andersen, Gumke, Phillips, Buchanan, Ryan, Sveum, Veil, Liebig, Dillman, Edinger and Hellekson. Absent: Brubakken.

Buchanan moved to recommend the City Council approve entering into a Cost Participation, Construction and Maintenance agreement with the ND Department of Transportation for the Jamestown Safe Routes to Schools (SRTS) Sidewalk Project. Seconded by Gumke. Unanimous aye vote. Carried.

Phillips moved to table the Final Balancing Change Order No. 3, to Swanberg Construction, Inc., on the Automatic Rake Bar Screen Improvements Project to the April Public Works Committee meeting. Seconded by Gumke. Unanimous aye vote. Carried.

Nellie Degen, 2991 E. Lakeside Rd, Frontier Village President, appeared before the committee to discuss the public access road at the Frontier Village. Degen asked the committee to require the Buffalo Museum to close and lock the gate. Degen stated that the buildings are locked.

Tina Busche, 615 10th St NE Apt 103, Frontier Village Secretary Treasurer, appeared before the committee to state the insurance carrier said insurance would be discontinued if the gate on the public road is left open during non-business hours.

Tom Mueller, 918 2nd Place NE, Frontier Village merchant, appeared before the committee to state he has experienced break-ins, and requested the City consider replatting. Mueller stated that before locking the gate, one has to drive around the Village to ensure there are no visitors.

Charley Tanata, 1021 5th Ave SW, former Frontier Village board member, appeared before the committee to state that the City paid to install the fence and gate.

Paul Olson, 1022 Thomas Avenue, Buffalo Museum board member, explained that the gate is left open on a trial basis through Memorial Day to get an accurate count on the traffic counter of visitors during non-business hours to better address the needs of tourism. Olson stated that the Museum is changing its practices to keep pace with visitors and be a practical, year-round attraction for Jamestown. Olson stated that a closed public road and locked gate is a hindrance to that effort.

Chief Edinger stated that the Police Department has been called to the Frontier Village regarding a breach in the fence, vandalism, theft and other issues. Edinger stated that an unlocked gate has caused an increase in false alarms.

Degan stated that anything can be modified and several City departments have keys to the gate in case of emergency.

Gumke asked Ryan for options for securing the public access road. Gumke stated that the last to leave should be able to lock the gate.

Iana Xinos, 512 2nd Ave NE, Buffalo Museum staff, appeared before the committee and stated that the first museum employee at the site unlocks the gate.

Andersen stated that the topic will be addressed again at the April Public Works Committee. The city attorney and city staff will research the nature of the public access road and closing the road, and automated or timed gate.

Gumke moved to recommend the City Council approve entering into a Maintenance and Nonencroachment Agreement with the ND Department of Transportation for the city right-of-way portion of the Stutsman County Project on 37th Street and County Road 39, which lies within the city limits. Seconded by Phillips. Unanimous aye vote. Carried.

Ralph Friebel, Recycle North Dakota, appeared before the committee to provide an update on the recycling program. Friebel stated that recycling cart delivery is complete except to city locations. Friebel stated that he is collecting addresses of missed cart deliveries, damaged cart lids, and apartment buildings that need large/dumpster-size containers rather than wheeled carts. Friebel will meet with city staff to discuss options. Friebel reported that he is still waiting for information from the SBA regarding the new recycling sorting facility. In the meantime, the recycling material will be baled as commingled material and stored. Per the contract requirement, recycling staff will maintain office hours at the current facility until the new facility is operational.

NOTE: Anyone with questions, requests for a smaller recycling cart, recycling cart damage, warped lid, or missing recycling cart, should contact 701-320-9218 or info@recyclenorthdakota.com. Recycling and garbage will follow the same spring street/alley schedule. When the alleys are sufficiently dry, the City will send information to the media and post the information on the city web site that garbage and recycling will be collected in alleys again.

Sarah Hellekson, City Administrator