

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, JANUARY 2, 2018  
UNOFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Phillips, Gumke Brubakken and Buchanan, City Attorney Ryan, and City Administrator Fuchs.

Council Member Gumke moved to approve the minutes of the regular council meeting, December 4, 2017, special council meetings, December 11 & 21, 2017; and committee meeting, December 19, 2017. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

No bids were received for impounded/abandoned vehicles.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to re-affirm pledges of deposit as follows: Unison Bank - \$12,708,388.02; Wells Fargo Bank - \$23,571,443.06.
- B. Resolution to approve the request from the JSDC for an additional \$345,000 in FlexPACE interest buy down funds from the Economic Development Fund with the City Share to be \$276,000, and paid from the City Sales Tax Fund.
- C. Resolution to approve the proposal from SRF Consulting for Planning and Zoning Technical Services for 2018 in an amount not to exceed \$60,000.
- D. Resolution to recommend Stutsman County approve the request from Elaine LeFevre for a property tax abatement for 2017, on the Replat of the South 90' of Lot 1, Block 1, Residence Park 2<sup>nd</sup> Addition, by reducing the True and Full Value from \$259,792 to \$175, 200.
- E. Resolution to approve the re-establishment of suggested sales prices on City owned lots for the year 2018.
- F. Resolution to approve the continuation of employment of the current administrator from January 1, 2018, up to March 31, 2018, at a rate of \$65.00 per hour and continued benefits.
- G. Resolution to approve entering into an engineering services agreement with Interstate Engineering, Inc., for the Frontier Village Retaining Wall Project.
- H. Resolution to approve the plans and specifications on the Water Plant Re-roofing Project and set the date for opening bids on January 30, 2018.
- I. Resolution to approve the following pertaining to the 2018 Seal Coat, Patching, Construction and Reconstruction District No. 18-41:
  1. To create the district.
  2. To direct the preparation of an Engineer's Report concerning the district.
  3. To approve the City Engineer's report on the district.
  4. To declare it necessary to construct the district and direct the City Administrator to publish notice of a public hearing concerning the district.

- J. Resolution to approve the following pertaining to the 2018 Safe Routes to Schools Sidewalk District No. 18-21:
1. To create the district.
  2. To direct the preparation of an Engineer's Report concerning the district.
  3. To approve the City Engineer's report on the district.
  4. To declare it necessary to construct the district and direct the City Administrator to publish notice of a public hearing concerning the district.
- K. Resolution to approve Change Order No. 1, to Swanberg Construction, Inc., for construction on Automatic Rake Bar Screen Improvements, for a net increase in the contract price of \$16,532.00.
- L. Resolution to approve Payment No. 3, to Burski Excavating, Inc., for construction on Cell 4 Liner and Cell 2/3 Partial Final Cover, in the amount of \$173,448.90.
- M. Resolution to approve Payment No. 3, to Swanberg Construction, Inc., for construction on Automatic Rake Bar Screen Improvements, in the amount of \$117,000.00.
- N. Resolution to approve Payment No. 4 (Inv 56012), to AE2S, for services on New City Administrator Search, in the amount of \$8,480.66.
- O. Resolution to approve Payment No. 6 (Inv 7201), to Apex Engineering Group, for services on Jamestown Wastewater Treatment Facility Capacity Assessment, in the amount of \$641.48.
- P. Resolution to approve Payment No. 11 (Inv 08387.03-11), to SRF Consulting Group, Inc., for 2017 Jamestown Planning and Zoning Technical Services, in the amount of \$3,780.71.
- Q. Resolution to approve Payment No. 43 (Inv 56058), to AE2S, for On Call engineering services, in the amount of \$4,436.92.
- R. Resolution to approve Payment No. 46 (Inv 55945), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- S. Resolution to approve Payment No. 7 (Inv 33202), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$27,021.65.
- T. Resolution to approve Payment No. 11 (Inv 33201), to Interstate Engineering, Inc., for engineering services on the Jamestown Sanitary Sewer Raker Facility Screening Report and Construction, in the amount of \$4,241.64.
- U. Resolution to approve Payment No. 11 (Inv 33199), to Interstate Engineering, Inc., for engineering services on 5<sup>th</sup> Street NE (12<sup>th</sup> Ave to 27<sup>th</sup> Ave NE), Paving Improvements District #16-42, in the amount of \$5,039.02.
- V. Resolution to approve Payment No. 13 (Inv 33200), to Interstate Engineering, Inc., for engineering services for construction of road from Menards to Jamestown Regional Medical Center, in the amount of \$3,089.00.
- W. Resolution to approve Payment No. 207 (Inv 33203), to Interstate Engineering, Inc., for Special Services for Compliance to Health Department Permit for Landfill, in the amount of \$186.00.
- X. Resolution to approve Payment No. 208 (Inv 33204), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$2,751.00.

- Y. Resolution to approve Payment No. 209 (Inv 33205), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$7,094.00.
- Z. Resolution to approve Payment No. 210 (Inv 33207), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$9,919.50.
- AA. Resolution to approve Payment No. 211 (Inv 33206), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$1,227.00.
- BB. Resolution to approve Payment No. 212 (Inv 33208), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Solid Waste), in the amount of \$200.00.
- CC. Resolution to approve Payment No. 213 (Inv 33209), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Storm Water), in the amount of \$280.00.
- DD. Resolution to approve Estimate No. 7 & Final, to Border States Paving, Inc., for construction on Seal Coat, Patching, Construction and Reconstruction District #17-41, in the amount of \$128,939.81.
- EE. Resolution to approve Payment No. 3 & Final, to LD Concrete, for construction on 2017 Sidewalk, Curb & Gutter District #17-11, in the amount of \$6,176.75.
- FF. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- GG. Resolution to allow the December indebtedness in the amount of \$3,373,024.18 consisting of \$484,935.74 payroll and \$2,888,088.44 general obligations.

Seconded by Council Member Brubakken. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to authorize the City Attorney to meet and negotiate terms relative to the agreement with the Jamestown Community Correction Program to provide community service and restitution program services for a fee of \$3.00 per hour. Seconded by Council Member Phillips. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to approve and authorize entering into a Proposal/Contract with AE2S for City Administrator Search Services. Seconded by Council Member Brubakken. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Ordinance No. 1503, introduced by Council Member Gumke, pertaining to entering into a franchise agreement with Northern Plains Electric Cooperative, had its second reading, and approved contingent on Exhibit A map attachment. Seconded by Council Member Brubakken. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved a Resolution to approve and authorize payment to Otter Tail Power Company for Invoice 278407, in the amount of \$36,678.13, for costs associated with relocation of line on the 5<sup>th</sup> St NE Paving Improvements District #16-42. Seconded by Council Member Phillips. After discussion, Roll Call No. 5 showed: 1 aye (Buchanan), 4 nays, 0 absent. Not Carried.

Council Member Buchanan moved to refer the Otter Tail Power Company Invoice 278407 to the January committee meeting. Seconded by Council Member Gumke. Unanimous aye vote. Carried.

City Attorney Ryan provided information relative to the \$5,000.00 monthly subsidy to Renaissance Recycling for January 2018.

Council Member Buchanan moved a Resolution to not pay the \$5,000.00 for any further monthly subsidy to Renaissance Recycling, LLC. Seconded by Council Member Brubakken. Roll Call No. 6 showed: 3 ayes, 2 nays (Andersen and Gumke), 0 absent. Carried.

Council Member Gumke moved to adjourn. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

ATTEST:

APPROVED:

JEFF FUCHS, City Administrator

KATIE ANDERSEN, Mayor