



City of Jamestown

Office of the Building Inspector

102 3rd Avenue SE

Jamestown, North Dakota, 58401

701-252-5900

EXTERIOR SUBSTANDARD STRUCTURE COMPLAINT FORM

To expedite the filing of your complaint/concern, please make sure all information is filled out below and be concise on the concern that you are reporting. Once the staff has received your concern, it will be reviewed by one if not all the following departments Building Department, Police Department and Fire Department. If warranted, inspection of the site will be conducted, with written documentation of the results.

When filing a complaint, please provide the following information. Failure to provide this information may prevent the Department from responding to your complaint or inquiry in a timely manner. *Only written complaints/concerns will be investigated.*

Name*

Contact Information (address, phone number with area code & email)*

Exact property address of where the problem/hazard exists

Exact/specific statement describing the problem or concern

* - This is required for contact/response purposes; please make a note if you wish to remain anonymous.

6-28-16
Date form created