

Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Fire & Police Committee
Public Works Committee
December 18, 2014

Present: Andersen, Gumke, Kourajian, Buchanan, Brubakken, Jensen, Sad, Greer, Klundt, Edinger, Sveum, Fosse, Wollan, Suko, Schwartzkopf and Fuchs.

Kourajian moved to recommend the City Council approve the request from Ben Pesek Properties, LLC for a Flex PACE Interest Buy-down of up to \$43,000 in Economic Development Funds with the City Share to be up to \$34,400, and paid from the City Sales Tax Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council direct the City Attorney to review State statutes relative to joint powers agreements and special assessment districts within townships and to direct the City Administrator to prepare a report regarding potential funding opportunities in order to provide for a Storm Water Master Plan Study in the immediate vicinity of the City of Jamestown. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the request from Tanata Enterprises, Inc., dba Frontier Fort Bar & Grill, to switch from a Class D On-Sale alcoholic beverage license to a Class C On/Off Sale alcoholic beverage license. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the Water, Sewer, Sanitation and Solid Waste Utility rates schedules, to be effective January 1, 2015. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council authorize entering into a Memorandum of Understanding with Cavendish Farms relative to Wastewater Rates to be charged for 2015. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to place on the City Council agenda, without recommendation, the request from Newman Signs to lease space for two (2) sign structures on Outlots A & B, Menards Addition. Seconded by Brubakken. Voice vote showed: 4 ayes, 0 nays, 1 abstention (Gumke). Carried.

Gumke moved to place on the City Council agenda, without recommendation, consideration of entering into a CORS Host Agreement with Butler Machinery Company d/b/a MidStates VRS to attach a CORS Station at the Water Treatment Plant, subject to further review by the City Attorney. Seconded by Andersen. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council approve the request from Relay for Life to place a ribbon around the Buffalo Sculpture the first week in June prior to the Relay for Life Event subject to completion of an indemnification agreement. Seconded by Andersen. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council recognize the RSVP+ND as a public spirited organization and to authorize the issuance of a raffle permit retroactive to December 5, 2014. Seconded by Kourajian. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve the following applications for appointment:

- LEC Governing Board – Calvin Dupree
- Board of Adjustment – Harvey Schuh
- Fire Code Board of Appeals – Trent Hillerud
- Regional Airport Authority – Trent Sletto

Seconded by Buchanan. Unanimous aye vote. Carried.

A public hearing on a request to vacate 13th Avenue NE from 4th Street NE to 5th Street NE, adjacent to Block 1, Solien & Denault Hi-Acres Addition, and Lots 1 & 2, Meadowlark Addition, to the City of Jamestown, Stutsman County, North Dakota, is scheduled for the January 5, 2015, city council meeting.

A public hearing on a request to vacate 11th Avenue NE/1400 Block, adjacent to Lot 6, Block 4, Leapaldt Addition, Replat of Block 4; Part of Lots 7 & 8 Less N.102.5' of W.233' & S.72.75' of N.175.25' of W.200', Replat of Lots 7 & 8, Block 4, Leapaldt Addition, Replat of Block 4; and Lot 1, Block 1, Leapaldt 2nd Addition, to the City of Jamestown, Stutsman County, North Dakota, is scheduled for the January 5, 2015, city council meeting.

Brubakken moved to recommend the City Council approve the final plat of Dabill Addition, a replat of Lot 19, Beverly Hills 3rd Addition and Lots 1 and 2, Block 2, Beverly Hills 6th Addition. (701 and 703 12th St SW and 1210 7th Ave SW). Seconded by Gumke. Unanimous aye vote. Carried.

Brubakken moved to recommend that the City Council direct the City Attorney to develop a draft ordinance requiring traffic impact studies for certain proposed developments within the City of Jamestown. Seconded by Gumke. Unanimous aye vote. Carried.

A public hearing and second reading of Ordinance No. 1451, introduced by Council Member Buchanan, to amend and re-enact Ordinance No. 329 by amending the District Map to change the zoning of Lot 1, Block 61, Klaus Second Addition, (503 2nd Ave SW), from R-2-A (One to Six Family Residential District) to C-2 (General Commercial District), is scheduled for the January 5, 2015, city council meeting.

Andersen moved to place on the City Council agenda, without recommendation, pending the City Attorney's review of a revised Catering Agreement for Alcohol Beverage Sales at the Jamestown Civic Center to include a revision of the fees. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council authorize advertising for bids for a new Portable Basketball Floor and Back Stops for the Civic Center. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the following Resolutions pertaining to Seal Coat, Patching, Construction & Reconstruction District #15-41:

- To set up and establish the district.
- To direct the City Engineer to prepare a report of the general nature, purpose and feasibility, and an estimate of costs for the district.
- To direct the City Engineer to prepare plans and specifications for the construction of the district.
- To declare it necessary to construct the district and to direct the City Administrator to publish notice of a public hearing concerning the district.
- To accept and approve the plans and specifications, as prepared by the City Engineer, for the construction of the District.
- To direct the City Administrator to advertise for bids for the construction of the district.

Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council authorize the solicitation of Requests for Qualifications for engineering services for a Sand Filter Bay Reconstruction Project in the Water Treatment Plant. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council authorize the solicitation of Requests for Qualifications for engineering services for the Cavendish Water Tank Interior Coating Repair. Seconded by Andersen. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council authorize entering into a Planned Maintenance Proposal Agreement with Cummins NPower LLC for maintenance on the new generator for Lift Station No. 9 in the Business Center Parking Lot. Seconded by Andersen. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council authorize the execution of the following documents:

- An Initiation of Operation document related to Wastewater & Lift Station Replacement & Force Main Improvements Project Phase 1 – Lift Station Replacement; and
- An Acceptance & Certification document relating to Wastewater & Lift Station Replacement & Force Main Improvements Project Phase 1 – Lift Station Replacement.

Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve Change Order No. 3, from Sellin Bros., for a decrease in the contract price of \$1,200.00, relating to the WTP Backwash Pond Pump Station & Force Main Improvements. Seconded by Kourajian. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve Pay Request No. 4 & Final, in the amount of \$27,942.55, to Sellin Bros., relating to the WTP Backwash Pond Pump Station & Force Main Improvements. Seconded by Brubakken. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council authorize the execution of the Final Completion Certificate with Sellin Bros. relating to the WTP Backwash Pond Pump Station & Force Main Improvement. Seconded by Brubakken. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council authorize proceeding with engaging Jamestown Plumbing, Heating & A/C, Inc., for new area heating improvements at the City Street Shop based on their Proposal No. 2318, in the amount of \$17,054.86. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the request from the James River Joint Water Resource District for up to an additional \$1,500 for closing out the Corps of Engineers James River Study and to remit the \$7,000 originally agreed upon. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to place on the City Council agenda, without recommendation, the invoices from JP Larivee, for work related to the water damage at the Fire Hall. Seconded by Buchanan. Unanimous aye vote. Carried.

Discussion but no action at this time was taken relating to a preliminary/draft map of the City of Jamestown's possible additions to the Urban Limits boundary for the NDDOT.

Jeff Fuchs
City Administrator