

Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center Committee
Police & Fire Committee
Public Works Committee
November 19, 2013

Present: Andersen, Kourajian, Buchanan, Brubakken, Schwartzkopf, Klundt, Edinger, Reuther, Sad, Wollan, Suko, Sveum, Jensen, Dalsted and Fuchs.

Brubakken moved to recommend the City Council approve the request from the North Dakota Trade Office for \$25,000 in Economic Development Funds to match dues from local companies with the City Share to be \$20,000 and paid from the City Sales Tax Fund. Seconded by Kourajian. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council accept the offer from Kost Materials, LLC, to purchase Lots 1-3 in the JSDC Ag Food Processing Industrial Park, in the amount of \$262,500. Seconded by Brubakken. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council accept the offer from Ambassador Steel Corporation to purchase Lot 4 in the JSDC Ag Food Processing Industrial Park, in the amount of \$81,375. Seconded by Andersen. Voice vote showed: 2 ayes, 2 nays (Buchanan, Brubakken), 1 absent. Not Carried.

Brubakken moved to recommend the City Council accept the offer from Kevin Thoele, Buffalo City Diesel, to purchase Lot 6, Block 4, in the I-94 Business Park, in the amount of \$69,260. Seconded by Kourajian. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council accept the offer from Shaw Development Group to purchase Lot 8, Block 1, in the I-94 Business Park, in the amount of \$68,171. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the sale of the JSDC Condos No. 2 & No. 3 in the amounts of \$150,000 and \$145,000, respectively. Seconded by Kourajian. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve a Change Order to SRF Consulting, in the amount of \$13,839, for performing out of scope services and to authorize the use of Economic Development Funds with the City Share to be \$11,071.20 and paid from the City Sales Tax Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the request from Metro Plains for the City Council to include Block 42, Original Addition to the City of Jamestown, into the Renaissance Zone and to make application to the State of ND for authorization of same. Seconded by Kourajian. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council accept the offer of Ray Hammer to purchase, subject to North Dakota Historical Society approval, the East 95 feet of the South 50 feet of Lot 12, Block 1, Homestead III Addition, in the amount of \$3,000. Seconded by Buchanan. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve Water, Sewer, Sanitation and Solid Waste rates effective January 1, 2014, per the 2014 Budget. Seconded by Kourajian. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council authorize the extension of the agreement to Jointly Operate the Stutsman County Communications Center. Seconded by Buchanan. Unanimous aye vote. Carried.

Norm Aldinger appeared relative to the erection of an electrical pole and structure by Otter Tail Power Company at 113 12th Avenue NE. He indicated that, although the pole was situated on the right of way, the structure mounted on the pole is encroaching on the property, is unsightly and has devalued the adjacent property. He indicated that they have hired a real estate attorney and would like the City to direct Otter Tail Power Company to remove the structure based on language in the city franchise ordinance.

Kourajian moved to place on the December 2, 2013, City Council agenda, without recommendation, the request of Norm Aldinger for the City to direct Otter Tail Power Company to remove the structure at 113 12th Avenue NE based on language in the city franchise ordinance. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Chapter 26 of the City Code pertaining to taxicab licenses and taxicab driver's licenses. Seconded by Buchanan. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council authorize the issuance and sale of \$1,000,000 Wastewater Treatment Assessment Warrants, Series 2013B (Gravity Sewer Mains). Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council authorize the issuance and sale of \$10,350,000 Wastewater Treatment Revenue Warrants, Series 2013D (Sewer Lift Station Replacements & Force Main). Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council authorize the issuance and sale of \$3,812,000 Water Treatment Revenue Warrants, Series 2013C (Water Tower & Water Mains). Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to place on the December 2, 2013, City Council agenda, without recommendation, the request from the Planning Commission for the City to fund formal planning and development services for calendar year 2014 either by contract or position for at least what was budgeted through JSDC for 2013, which was \$35,000. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend that the City Council approve the request from City Forester Wiles, and authorize the creation of a Partners in Planting Program to encourage the planting of appropriate trees on boulevards. Seconded by Kourajian. Unanimous aye vote. Carried.

David Swafford, Sellin Brothers, Inc., appeared to discuss conflicts with existing private utilities relating to the Wastewater & Lift Station Replacement & Force Main Improvements Project, Phase II – Force Main and Gravity Sewer project. He indicated that unlocated or unidentified underground utilities have resulted in additional costs to his firm which he is requesting to be reimbursed in the amount of approximately \$65,000.

The consensus of the committee was to allow the City Attorney and committee members to research the authority and responsibility for the unlocated or unidentified underground utilities.

Andersen moved to table the request from Sellin Brothers, Inc., for payment of additional costs resulting from unlocated or unidentified underground utilities in the amount of approximately \$65,000. Seconded by Buchanan. Unanimous aye vote. Carried.

The committee recessed Tuesday evening until Friday, November 22nd or possibly Monday, November 25th. Notices will be sent when meeting date is officially set.

Jeff Fuchs, City Administrator