

Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee

March 19, 2013

**3:00 PM**

Present: Andersen, Kourajian, Buchanan, Brubakken, Dalsted and Fuchs. Absent: Gumke.

The committee met in special session to meet with representatives of the Buffalo City Tourism Board to discuss amendments to the draft agreement between the City and the Board. City Attorney Dalsted will prepare the appropriate language adjustments for final consideration at the April 1, 2013, City Council meeting.

**4:00 PM**

Present: Andersen, Kourajian, Buchanan, Brubakken, Dalsted, Reuther, Fosse, Sveum, Klundt, Wollan, Suko and Fuchs. Absent: Gumke.

Stephanie Falkers, from SRF Consulting, provided the committee with an update relative to the firm's progress with the Growth Development Plan and Technical Assistance Project. She indicated that a public open house will be held on April 4, 2013, at the Quality Inn & Suites for comment on the draft map of future land use within the City and its extraterritorial boundary.

Kourajian moved to recommend the City Council authorize entering into the necessary agreements with Tyler Technologies for the phased procurement of accounting, tax and appraisal software for the City, in coordination with Stutsman County during 2013, through the use of interim city financing and inclusion in the 2014 City Budget. Seconded by Brubakken. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council approve the request from Two Rivers Printing for Economic Development Funds to provide for up to \$54,000 in Flex PACE interest buy down funds with the City Share to be \$43,200, and paid from the City Sales Tax Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Information was presented to the Committee relative to the feasibility and impact of financing the Sanitary Lift Station Improvement Project from the City Share Special Assessments Reserve Fund. It appears, at this time, that should the City Sales Tax termination date be extended to approximately 2033, that the fund would be able to cover the cost of financing the project. The City Administrator was requested to continue the evaluation relative to the possible inclusion of the SW Water Tower Improvements Project as well. In addition, the City Administrator, City Engineer, City Attorney and Project Engineer for the Sewer Improvement project will meet to determine the necessary Resolutions needed to fund a small rehabilitation portion of the project through special assessments and the balance through an extension of the sales tax termination date.

Kourajian moved to recommend the City Council approve the request from The Depot LLC, for an on-sale Beer & Wine License. Seconded by Brubakken. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council authorize the submission of grant applications for Section 5311 and State Aid to Public Transit funding on behalf of Jamestown Taxi Service. Seconded by Buchanan. Voice vote showed: 3 ayes, 1 nay (Andersen), 1 absent. Carried.

Brubakken moved to request the City Attorney draft a proposed ordinance for the establishment of regulations, such as driver background checks and vehicle inspection requirements needed in order to provide taxi services within the City. Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Section 6-7 of the City Code pertaining to the keeping of domestic animals. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to table the application of Ben Maulding for an animal permit to pasture and keep horses at 605 10<sup>th</sup> Avenue NW in the City. Seconded by Kourajian. Unanimous aye vote. Carried.

The committee was informed that no proposals had been received to provide for contract City Forestry Services within the city. City Staff were directed to contact those whom had made inquiries and to expand the search by contacting landscaping firms, other municipalities, county extension and the State School of Forestry.

Kourajian moved to place the enterprise agreement with Buffalo City Tourism Foundation for financing on the April 1, 2013, City Council agenda without recommendation. Seconded by Buchanan. Unanimous aye vote. Carried.

A public hearing and second reading of an ordinance to change the zoning of Lot 2, Berndt Addition, from M-2 (General Industrial and Manufacturing District) to POC (Public, Open Development and Conservation District) is scheduled for the April 1, 2013, City Council meeting.

A public hearing and second reading of an ordinance to change the zoning of Lots 1 & 2, Block 4, Hi-Acres Hillcrest Addition, from R-1 (One Family Residential District) to POC (Public, Open Development and Conservation District) is scheduled for the April 1, 2013, City Council meeting.

Andersen moved to recommend the City Council approve the plat of Creative Energy Addition. Seconded by Brubakken. Unanimous aye vote. Carried.

Jeff Fuchs  
City Administrator