

CITY OF JAMESTOWN
102 3rd Ave SE - Jamestown, ND 58401
MINUTES – DRAFT

Planning Commission - November 13, 2012 - 8:00 a.m.

Present: Trefz, Hillerud, Ritter, Trautman, Johnson, Tressler

Others Present: Wollan, Klundt, Kourajian, Fuchs, Schwartzkopf, Harty

1. Chairman Trefz called the meeting to order. Commission member Trautman made a motion to approve the revised minutes from the October 8, 2012 regular Planning Commission meeting. Seconded by Ritter. Unanimous aye voice vote.
2. Consider the final plat of Andersen's Country View Estates, a replat of the south half of Lot 5 and all of Lot 6 of Country View Subdivision together with part of the southeast quarter of Section 9, T139N, R63W, Fifth Principal Meridian, Stutsman County, North Dakota.

Greg Rich, of Interstate Engineering spoke relating to the plat and streets involved in the area. City Engineer Schwartzkopf related that the City Council requires platting ordinances that are currently in place be adhered to until any new ordinances are approved.

Duane Andersen, Woodbury township supervisor, spoke of the dedicated easements of 33'. A lengthy discussion ensued, relating to street dedications, right of way's, and easements.

City Administrator Fuchs related that the 33' dedicated public right of way can be dedicated to the township legally by deed and once accepted, would no longer be taxed to the original owner.

Commission member Johnson asked if the Commission is better off by tabling the issue until next meeting. Chairman Trefz responded that it is desirable to pass with a contingency to prevent further delay for the petitioner. Commission member Ritter asked if this was the only issue concerning the plat. The response was yes. A motion made by Trautman to approve the plat as final, contingent upon the dedication of the right of way. Seconded by Tressler. Secretary Wollan called the roll, unanimous aye vote. Motion Carried.

3. Chairman Trefz chose to discuss the Berndt Addition plat at this time. Greg Rich of Interstate Engineering spoke relative to the plat and that he & Mr. Berndt have decided to re-draw the plat and will present it at a later time as a Preliminary plat after approval by the City Engineer.
4. Chairman Trefz discussed the JSDC recommendations and asked how this will fit into the Land Use & Transportation Plan. City Engineer Schwartzkopf stated that the RFP has not been published as yet. Commission member Tressler asked who would be the manager of the recommended proposal.

Jim Boyd, board member of JSDC, indicated that he would be that point person and spoke relating to the recommendations and of the meeting with Cindy Gray, SRF Consulting. He spoke of the sense of urgency for this plan and that it could get implemented by mid-December if approved, however, the City and County would be responsible for the operating procedures. An SRF Consulting representative will be in town today and will be at this afternoon's Finance & Legal Committee meeting at 4:00 p.m.

Commission member Tressler spoke of the need of technical assistance related to a City planner position. Commission member Hillerud asked who gets the planner in place, etc. Chairman Trefz related that the City Council is responsible.

Commission member Ritter made a motion that the Planning Commission recommend and support the JSDC recommendations. Seconded by Trautman seconded. Unanimous aye voice vote. Motion Carried.

5. Discussion of the draft revision of Section 8, Appendix B of the City Code. A lengthy discussion was held concerning the draft by Chairman Trefz, City staff and the Commission members.

City Administrator Fuchs related that the revision is a general concept, and that the Planning Commission would still function as it is and that any issues of finances with the platting procedures would be handled by the City Council.

Commission member Trautman questioned the section relating to road maintenance outside of the City limits, as presently the townships are not able to do any further road maintenance.

6. A motion was made by Tressler to adjourn. Meeting adjourned.