

**CITY OF JAMESTOWN
102 3rd Ave SE
Jamestown, ND 58401
701-252-5900**

**Minutes
Planning Commission
March 14, 2011 - 8:00 a.m.**

Present: Trefz, Johnson, Ritter, Schmidt, Purdy, Trautman, Tressler

Others present: Reuther, Schwartzkopf, Harty

1. Chairman Trefz opened the meeting and asked for a motion to approve minutes from the February 14, 2011 meeting. A motion was made by Purdy to approve the minutes. Seconded by Trautman. Motion Carried.
2. Chairman Trefz opened the discussion concerning sub-committee work and ordinance development pertaining to auditor's lots. Auditor's lots can be established with a survey of boundaries, and then be recorded. To create them does not require the same steps as a creating a plat. That being the issue, work needs to be done towards developing an ordinance that could bring these under the existing platting ordinance. Chairman Trefz recalled last fall, City Attorney Dalsted established a committee to work on all ordinances in the city and would like the Planning Commission to be a part of that group.

Commission member Ritter asked if the auditor's lots are necessary or are they required. Chairman Trefz replied they are allowed, but not required, the City of Jamestown requires platting.

Commission member Schmidt asked if we could require auditor's lots to follow the rules of City platting.

Chairman Trefz stated not under current ordinance, and that what is required to build on the lots is the issue. In general, the City Engineer's office has no control of auditor's lots relating to drainage, etc.

City Engineer Schwartzkopf spoke stating that for Planning Commission purposes it would be good to go ahead and re-write the entire ordinance. We need to look at what will make this easier for the developer, by streamlining the process with things like administration re-plats, etc.

Chairman Trefz confirmed these are the issues that need to be addressed and will go to City Attorney to see if he can put something together soon relating to the auditor's lots issue.

Commission member Johnson asked if there is a certain area of town that has these types of lots. Chairman Trefz stated there are just a few within the city limits but the one mile extra-territorial areas have several undeveloped lots.

3. No other business was reported. Commission member Purdy made a motion to adjourn. Meeting adjourned.

PLEASE NOTE: The City of Jamestown Strategic Planning Meeting is held the last Monday of every month at City Hall in the Lower Level Conference Room at 4:00 p.m. The next meeting is March 28, 2011 at 4:00 p.m. A summary of these meetings and a calendar of events can be found at the City of Jamestown website:

www.jamestownnd.org