

**CITY OF JAMESTOWN
102 3rd Ave SE
Jamestown, ND 58401
701-252-5900**

**MINUTES - DRAFT
Planning Commission
Monday, March 12, 2012 - 8:00 a.m.**

Present: Trefz, Ritter, Johnson, Bergquist, Trautman, Schwartzkopf, Fuchs, Klundt, Mohr, Harty

1. Chairman Trefz called the meeting to order. Planning Commission member Ritter made a motion to approve the revised minutes from the February 13, 2012 Planning Commission meeting and the minutes from the Special Long Range Planning Commission meeting held February 16, 2012. Motion seconded by Bergquist. Unanimous aye vote. Motion Carried.

2. Public Hearing relating to a zone change request:

- Block 1, Original Addition from R-3 (General Multiple Dwelling District) to C-1 (Local Commercial District).

Chairman Trefz opened the Public Hearing. No one appeared, the public hearing was closed. A motion was made by Bergquist to approve the zone change. Trautman seconded. Roll Call showed a unanimous aye vote. Motion carried.

3. Discussion regarding changes to City Code, Appendix B, SECTION 18. Control of Building Permits.

Chairman Trefz passed out a copy of the draft ordinance from City attorney Dalsted. Item #5 is the new section relating to specific restrictions in any approved plat or auditor's lot. A motion was made by Trautman to approve the draft ordinance. Commission member Ritter seconded. Unanimous aye vote. Motion Carried.

4. Update on progression of the preliminary plat of Walicki's Extension.

Chairman Trefz led the discussion relating to the preliminary plat of Walicki's Extension. The City attorney has recommended non-approval as the lots are not of a size that can be approved and the streets do not meet code requirements. City Engineer Schwartzkopf related that an Auditor's lot was approved in 2009, but at the time too many other things were going on, and this would not happen again. A motion was made by Trautman to deny the plat request. Bergquist seconded. Roll Call showed a unanimous aye vote. Motion Carried.

5. Chairman Trefz reminded the members about the fifth Special Long Range Planning Commission meeting that will be held this Thursday, March 15th at 7:30 a.m. and also encouraged the members to attend the Mayor's meetings relating to City code review which are being held the last Monday of the month at 3 pm at City Hall.

6. A motion was made by Commission member Bergquist to adjourn. Seconded by Ritter. Motion Carried.