

CITY OF JAMESTOWN
102 3rd Ave SE - Jamestown, ND 58401 - 701-252-5900
Planning Commission MINUTES - DRAFT
Monday, August 13, 2012 - 8:00 a.m.

Present: Trefz, Bensch, Purdy, Tressler, Bergquist, Johnson

Others present: Schwartzkopf, Klundt, Kourajian, Reuther, Harty

1. Chairman Trefz called the meeting to order. Motion made by Bergquist to approve the revised minutes from the July 9, 2012 regular Planning Commission meeting. Seconded by Bensch. Unanimous aye vote. Motion carried.
2. Public Hearing:
 - The preliminary plat of Wanzek Addition, A portion of the unplatted land in the City of Jamestown within the NE ¼ of the SW ¼ of Section 35, T140N, R64W, City of Jamestown, Stutsman County, North Dakota.

Chairman Trefz opened the public hearing. Dee Wanzek of 605 10th St SW appeared before the Commission. Commission member Johnson asked if there are any concerns with Indian mounds; Ms. Wanzek stated there are none in this area and also explained her intent to designate the easement as a 20' formal alley. Chairman Trefz closed the public hearing. A motion was made by Purdy to approve the preliminary plat with the intent to include the designated easement as a formal alley. Seconded by Johnson. Roll call showed a unanimous aye vote. Motion Carried.

3. Public Hearing:
 - The preliminary plat of Berndt's Addition, A portion of Blocks 39, 40 & 47 and a portion of vacated 18th Ave adjacent to Block 32 together with a portion of those unplatted lands within Government Lot 12 of Section 26, T140N, R64W, City of Jamestown, Stutsman County, North Dakota.

Chairman Trefz opened the public hearing. Greg Rich of Interstate Engineering spoke relative to the plat. He will make edits to the plat to reflect designation of streets. Chairman Trefz closed the Public Hearing. A motion was made by Bensch to approve the preliminary plat. Seconded by Bergquist. Roll call showed a unanimous aye vote. Motion Carried.

4. Chairman Trefz discussed responsibilities of the zoning administrator and a policy written by City Administrator Fuchs. The commission was given copies of this policy.

Chairman Trefz reminded members of the City Council's first budget meeting that will be held on Wednesday, August 15 at 1:00 p.m. Discussion was held concerning the need for a professional planner in both the City and the County. Commission member Johnson asked if Planning Commission members should appear at the City Council meeting to express the need for a master zoning planner. Tressler expressed his thought that one member provide details to the City Council relating to a need for a professional planner. Bergquist agreed. A motion was made by Tressler for the City Council to consider funding for a position to provide planning for the City of Jamestown. Seconded by Johnson. Unanimous aye vote. Motion Carried.

5. City Engineer Schwartzkopf decided to hold off discussion relating to addressing issues in the City of Jamestown as the issue needs to move forward very soon.

City Engineer Schwartzkopf explained the need for consultants who were hired to look at traffic engineering, etc. They will be working on Phase 1 and will be proposing Phase 2 next year. Schwartzkopf is also working truck route signage, to get the truck traffic out of 3rd St SE & 12th Ave SE areas. Burlington Northern would need to grant an access easement if the Commission and City Council agree.

6. Commission member Johnson asked if there had been any progress on getting a new Planning Commission member. Chairman Trefz related that the Mayor needs to appoint a person to the position.
7. Motion made by Commission member Bergquist to adjourn. Meeting adjourned.