

**CITY OF JAMESTOWN**  
**102 3<sup>rd</sup> Ave SE**  
**Jamestown, ND 58401**  
**701-252-5900**  
**MINUTES - DRAFT**  
**Planning Commission - Monday, May 14, 2012 - 8:00 a.m.**

Members Present: Trefz, Trautman, Bergquist, Ritter, Johnson, Bensch

Others Present: Wollan, Klundt, Schwartzkopf, Fuchs, Schulz, Anderson, Kourajian

1. Chairman Trefz called the meeting to order. Planning Commission member Trautman made a motion to approve the revised minutes from the April 9, 2012 Planning Commission meeting, the minutes from the Special Long Range Planning Commission meeting held April 19, 2012 and the April 27, 2012 Special Planning Commission meeting. Motion seconded by Ritter. Unanimous aye vote. Motion Carried.
2. Public Hearing:
  - The preliminary plat of Walicski's Second Extension, A Re-plat of Lots 4, 5 and 6 of Meland Addition together with part of the North Half of the Southwest Quarter of Section 23, T140N, R64W, City of Jamestown, Stutsman County, North Dakota.

Chairman Trefz opened the public hearing. No one appeared, the public hearing was closed. A motion was made by Bensch to waive the preliminary plat step and approve as the final plat. Commission member Ritter seconded. Roll call showed a unanimous aye vote. Motion Carried.

3. Public Hearing:
  - The preliminary plat of RTS First Addition, a Re-plat of All of Auditor's Lot 8-1, Homer Township. Said Auditor's Lot is located in Section 8, T139N, R63W of the 5th Principal Meridian and within the extraterritorial lands of the City of Jamestown, Stutsman County, North Dakota.

Chairman Trefz opened the public hearing. Daren Peterka of Interstate Engineering addressed the Commission concerning the RTS First Addition Plat. The public hearing was closed. A motion was made by Trautman to approve the preliminary plat. Seconded by Bergquist. Roll Call showed a unanimous aye vote. Motion carried.

4. A motion was made by Commission member Tressler to set a public hearing for next months' Planning Commission meeting relative to the zone change of:
  - Lot 13 & Lot 14, Block 1, Prairie Park Addition from C-1 (Local Commercial District) to R-2-A (One to Twelve Family Residential District).

The motion was seconded by Commission member Bensch. Unanimous aye voice vote. Motion carried.

5. Building Official, Gary Klundt, gave a presentation relating to set-back requirements in the different zoning districts.
6. City Engineer Schwartzkopf discussed the issues relating to the 7<sup>th</sup> Day Adventist School development. Some of the issues relate to utilities and zoning. Chairman Trefz recommended the zone change be R-1-A (One Family Residential District and Duplex or Two Family Residential District).
7. Discussion relating to the Titan Machinery Plat was given by City Engineer Schwartzkopf. Some of the issues that need to be resolved are annexation, zoning, and any cost participation by the City to help get water and sewer lines to the area.

A motion was made by Commission member Bensch to recommend the City Council work in partnership with the developer to resolve these issues. Seconded by Ritter. Motion Carried.

8. City Engineer Schwartzkopf discussed the addressing issues within the City. Schwartzkopf stated that the Planning Commission not try to resolve any of these issues now but to look over the list and bring back any ideas to the next Planning Commission meeting. These addressing issues are to help resolve any confusion for emergency response vehicles.

Commission member Bensch volunteered to be on the committee to work on this issue. The Commission is still looking for a second volunteer.

9. Schwartzkopf gave a presentation of the James River Recon Study and the Project Management Plan and Preliminary Schedule for the Feasibility Study from the U.S. Army Corps of Engineers. In order to complete Phase 1 of the Feasibility Study a local match is required. To help obtain these funds the Planning Commission needs to go on record as supporting this study.

A motion was made by Commission member Trautman to recommend to the City Council that the City partner with the entities involved with the Study to finish Phase 1. Motion was seconded by Ritter. Unanimous voice vote. Motion carried.

10. A presentation was given by City Engineer Schwartzkopf on river channel cleanout. This is over a 3 to 4 year period of removing around a thousand trees that are either dead or dying along the river. There is an immediate need to remove around 180 trees that are in the river that will restrict flows if another flood event occurs. There is no funding available now; however, there may be some funds available through the State Water Commission or the State Forestry Department. There is no action necessary now but the Planning Commission should put a plan together to try and obtain funds for the river cleanup.
11. There being no further business, the meeting was adjourned.