

Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee

January 19, 2010

Present: Liechty, Parisien, Kourajian, Schulz, Dalsted, Wollan, Reuther, Suko, Sveum, Schwartzkopf, Weight and Fuchs. Absent: Nygaard.

Schulz moved to recommend the City Council approve the request for funding from Economic Development Funds to provide a Flex PACE Interest buy down for Custom Contracting LLC, for up to \$16,000, with the City Share to be \$12,800 and paid from the City Sales Tax Fund. Seconded by Parisien. Voice vote showed: 3 ayes, 1 nay (Liechty). Carried.

Parisien moved to recommend the City Council re-approve the established selling price for City owned lots. Seconded by Kourajian. Unanimous aye vote. Carried.

Schulz moved to recommend the City Council approve amending the City Administrator job description to read “Supervision Received: Works under the administrative direction of the City Council with wide latitude for the application of independent professional judgment. The position is accountable to the City Council and they evaluate performance.” Seconded by Parisien. Voice vote showed: 1 aye, 3 nays (Liechty, Parisien, Kourajian). Not Carried.

Parisien moved to recommend the City Council authorize the establishment of a handbook for the Mayor and City Council members outlining duties and responsibilities and to clarify the definition of “administrative direction” for the City Administrator. Seconded by Schulz. Voice vote showed: 2 ayes, 2 nays (Liechty, Kourajian). Not Carried.

Parisien provided the committee with an update on the work to date of the Sales Tax Sub-Committee and indicated that a final report should be available at the February Finance & Legal Committee meeting.

Liechty moved to recommend the City Council authorize the taking of 50% of the 1% City Sales Tax dedicated for Economic Development and utilize the funds for the City Share of Special Assessments and to extend the 1% City Sales Tax until the year 2022 with the City picking up the annual \$280,000 obligation for the Wastewater Treatment Plant debt service payment. Seconded by Kourajian. Voice vote showed: 1 aye, 3 nays (Parisien, Kourajian, Schulz). Not Carried.

Liechty moved to recommend the City Council place on the June 8, 2010, election ballot the taking of 50% of the 1% City Sales Tax dedicated for Economic Development and utilize the funds for the City Share of Special Assessments and to extend the 1% City Sales Tax until the year 2022 with the City picking up the annual \$280,000 obligation for the Wastewater Treatment Plant debt service payment. Motion died for lack of a second.

Liechty moved to recommend the City Council concur with the NDDOT in developing a new Land Use and Transportation Plan for the City of Jamestown and agree to pay a local share of 20% (approximately \$55,000) of the cost of the project. Seconded by Parisien. Unanimous aye vote. Carried.

Liechty moved to table entering into a Memorandum of Understanding with Jamestown Hospital for the Civic Center to be used as a short-term shelter in the event of a disaster until such time as the City Attorney and City Administrator have had an opportunity to discuss possible concerns with hospital officials relating to conflicts regarding priority usage with other previously approved agencies for Civic Center availability. Seconded by Schulz. Unanimous aye vote. Carried.

Jeff Fuchs, City Administrator