

Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee

January 23, 2008

Present: Liechty, Grabinger, Parisien, Schulz, Heinrich, Dalsted, Weight, Sveum, Wollan, Fosse and Fuchs.

Grabinger moved to recommend the City Council approve the request from Jamestown/Stutsman Development Corporation for a \$3,000.00 grant, from Economic Development Funds to conduct a Community Labor Availability Study Update, with the City Share to be \$2,700.00 and paid from the City Sales Tax Fund. Seconded by Parisien. Unanimous aye vote. Carried.

Liechty moved to recommend the City Council approve the request from Stutsman County for a \$26,612.00 grant from Economic Development Funds to be used for funding the annual County dues for the South Central Dakota Regional Council and Small Business Development Center with the City Share to be \$16,765.56 and paid from the City Sales Tax Fund. Seconded by Schulz. Unanimous aye vote. Carried.

Schulz moved to recommend the City Council direct the City Administrator and City Attorney to enter into negotiations with Stutsman County and the Jamestown/Stutsman Development Corporation, and prepare a draft contract for City Council consideration, defining the relationship among the parties and to define the tax status of the JSDC for real estate tax purposes. Seconded by Grabinger. Voice vote: 4 ayes, 1 nay (Liechty), 0 absent. Carried.

Grabinger moved to recommend the City Council propose to Stutsman County and the Jamestown/Stutsman Development Corporation an amendment to the Policies and Procedures Statement for the Economic Development Fund to clarify that the City Council and the Stutsman County Commission may modify the nature of the approval provided by JSDC for any proposed project to include the amount of funds to be provided. Seconded by Parisien. Voice vote: 3 ayes, 2 nays (Heinrich, Schulz), 0 absent. Carried.

Grabinger moved to recommend the City Council propose to Stutsman County and the Jamestown/Stutsman Development Corporation an amendment to the Policies and Procedures Statement for the Economic Development Fund to allow an applicant the ability to appeal a rejected application, that has been reconsidered by the JSDC, to the City Council allowing the City Council to consider whether the requested funds are appropriate. Seconded by Parisien. Voice vote: 3 ayes, 2 nays (Liechty, Heinrich), 0 absent. Carried.

Parisien moved to recommend the City Council propose to the Jamestown/Stutsman Development Corporation an amendment to the JSDC By-Laws to eliminate City and County At-Large positions. Seconded by Grabinger. Voice vote: 3 ayes, 2 nays (Heinrich, Schulz), 0 absent. Carried.

Grabinger moved to recommend the City Council propose to Stutsman County and the Jamestown/Stutsman Development Corporation an amendment to the Policies and Procedures Statement for the Economic Development Fund to provide that where only Stutsman County funds are being expended, only the Stutsman County Commission would need to approve the request, and similarly, where only City funds are to be expended, only the City Council would need to approve the request. Seconded by Parisien. Voice vote: 4 ayes, 1 nay (Heinrich), 0 absent. Carried.

Schulz moved to recommend the City Council re-establish the selling price for City owned properties offered for sale to the public. Seconded by Parisien. Unanimous aye vote. Carried.

Grabinger moved to recommend the City Council accept the offer from Gary & Jill Riffe to purchase Lot 21, Hi-Acres Second Addition, in the amount of \$500.00. Seconded by Parisien. Unanimous aye vote. Carried.

Schulz moved to recommend the City Council approve the request from Ridin' Free FMC to be allowed to hang yellow ribbons on public right-of-way from April 5 – July 15, 2008, in support of our troops. Seconded by Grabinger. Unanimous aye vote. Carried.

Liechty moved to recommend the City Council approve the request from Jamestown Regional Airport to have 13th Street NE from the curve on 5th Avenue NE to the airport entrance road re-named RICK HIEB BLVD. Seconded by Schulz. Unanimous aye vote. Carried.

Grabinger moved to recommend the City Council enter into a Joint Powers Agreement with Jamestown Public Schools for the administration of a Safe Routes to Schools Grant through the ND Department of Transportation. Seconded by Parisien. Unanimous aye vote. Carried.

Grabinger moved to recommend the City Council authorize the City Administrator to enter into negotiation of an Engineering Services Agreement with Ulteig Engineers, Inc., for the development of a Project Concept Report, Plans and Specifications, and the 2011 Construction of the East Business Loop Reconstruction Project SU-2-987(029)033. Seconded by Parisien. Unanimous aye vote. Carried.

Schulz moved to recommend the City Council direct SRF Consulting Group, Inc., to prepare a final report on the Quiet Zone Assessment which would consider the closure of the 3rd Avenue West railroad crossing and include the incorporation of pedestrian mazes at the 2nd Avenue West, 1st Avenue, and 2nd Avenue East railroad crossings. Seconded by Parisien. Unanimous aye vote. Carried.

Grabinger moved to recommend the City Council authorize the City Administrator to negotiate an Engineering Agreement with Interstate Engineering, Inc., to determine alternative remedies relative to surface water issues and a sewer line easement on the Railroad Drive property owned by the City. Seconded by Liechty. Unanimous aye vote. Carried.

The City Council agenda will include the confirmation of the 2007 Sidewalk, Curb & Gutter District #07-11 assessment list.

A public hearing and second reading of Ordinance No. 1337 to change the zoning of certain property along the 281 Bypass is scheduled for the February 4, 2008, City Council Meeting.

Civic Center Director Pam Foss responded to a number of questions from committee members relative to the Compass Facility Management Local Operations Audit.

Informational:

1. Monthly financial and departmental reports.
2. Minutes of the Planning Commission, January 14, 2008.

Jeff Fuchs
City Administrator