

FINANCE & LEGAL COMMITTEE
BUILDING, PLANNING & ZONING COMMITTEE
CIVIC CENTER & PROMOTION COMMITTEE
PUBLIC WORKS COMMITTEE
POLICE & FIRE COMMITTEE
DECEMBER 19, 2006

Present: Liechty, Schulz, Heinrich, Grabinger and Parisien, Dalsted, Horgan, Gray, Donegan, Wollan, Sad, Sveum and Fuchs.

Schulz moved to recommend that the City Council approve the request of the Buffalo City Tourism Foundation for a \$75,000.00 grant for tourism related projects with the City share to be \$60,000.00 and paid from the Sales Tax Fund and to encourage the Buffalo City Tourism Foundation to seek 501c(3) status. Seconded by Grabinger. Voice vote: 4 ayes (Schulz, Heinrich, Grabinger and Parisien), 1 nay (Liechty), 0 absent. Carried.

Grabinger moved to place on the Council agenda, without recommendation, the letter from Richard Lord, a partner of Arrow Enterprises, L.L.C., dba Northland Estates, requesting to lease a portion of unopened City right of way to be used as a storage area for tenant's property. Seconded by Parisien. Unanimous aye vote. Carried.

After discussion relative to the Unison Bank, Inc., vs. Emter Property foreclosure action, Liechty moved to allow the City Attorney to file the appropriate documents to protect the City interest in the property being foreclosed. Seconded by Schulz. Unanimous aye vote. Carried.

Schulz moved to recommend that the City Council approve and authorize the sale of a portion of City owned property, in the amount of \$3,200.00, which was platted within the plat of Tulliah Hills Addition. Seconded by Grabinger. Unanimous aye vote. Carried.

Parisien moved to refer to the City Attorney for appropriate action on the request for abatement from the Jamestown Stutsman Development Corporation relative to various JSDC owned property. Seconded by Schulz. Unanimous aye vote. Carried.

Liechty declared a conflict of interest relative to the Garden Hills Senior Housing Project report.

Schulz moved to allow Liechty to take part in the discussion and voting. Seconded by Parisien. Unanimous aye vote. Carried.

Discussion was held relative to the Summary Appraisal Report prepared by Appraisal Services, Inc., on the Garden Hills Senior Housing Project.

Schulz moved to support the City Assessor's value of \$1,240,000.00 on the property for tax purposes. Seconded by Parisien. Voice vote: 3 ayes (Schulz, Heinrich, Parisien), 2 nays (Liechty and Grabinger), 0 absent. Carried.

Grabinger moved to recommend that the City Council accept the City of Jamestown annual audit report, as prepared by Schauer & Associates, P.C., for the fiscal year 2005. Seconded by Schulz. Unanimous aye vote. Carried.

Meetings will be scheduled at the January 8, 2007, City Council meeting relative to the Water Utility Cost of Service and Rate Study and consideration of possible rate adjustments to finance water improvement projects. (Water Storage Tower & New City Wells and Transmission Lines.)

Grabinger moved to authorize Mayor Liechty to send a letter to the ND Housing Finance Agency requesting a technical assistance grant to develop a plan to address long term homelessness in our community. Seconded by Parisien. Unanimous aye vote. Carried.

The second reading of Ordinance No. 1315, to enact Sections 5-32.1 and 5-32.2 of the City Code pertaining to alcohol licensing is scheduled for January 8, 2007.

Parisien moved to allow the waiver of bidding for Police Department patrol vehicles and purchase under the ND State bid. Seconded by Heinrich. Unanimous aye vote. Carried.

Schultz moved to recommend that the City Council approve a Resolution adopting the National Incident Management System (NIMS). Seconded by Liechty. Unanimous aye vote. Carried.

Heinrich moved to recommend that the City Council award the bid for P-25 Radios, Equipment and Pagers for the Fire Department to Mid States Wireless, Inc., in the amount of \$161,000.00, without trade, and to be paid for through a Federal Fire Act Grant, with the City Share of \$23,250.00 to be paid from the General Fund. Seconded by Parisien. Unanimous aye vote. Carried.

Grabinger moved to recommend that the City Council approve the following Resolutions pertaining to Seal Coat, Patching, Construction & Reconstruction District #07-41:

1. To set up and establish the district.
2. To direct the City Engineer to prepare a report of the general nature, purpose and feasibility, and an estimate of costs for the district.
3. To direct the City Engineer to prepare plans and specifications for the construction of the district.
4. To accept and approve the plans and specifications, as prepared by the City Engineer, for the construction of the District.
5. To declare it necessary to construct the district and to direct the City Administrator to publish notice of a public hearing concerning the district.
6. To direct the City Administrator to advertise for bids for the construction of the district.

Seconded by Heinrich. Unanimous aye vote. Carried.

Heinrich moved to recommend that the City Council approve the following Resolutions pertaining to Paving District #07-42, US Hwy 281 South Reconstruction, Project No. HPU-2-281(030)066:

1. To set up and establish the district.
2. To accept and approve the plans and specifications, as prepared by Interstate Engineering, Inc. for the construction of the District.
3. To declare it necessary to construct the district and to direct the City Administrator to publish notice of a public hearing concerning the district.

Seconded by Schulz. Unanimous aye vote. Carried.

Heinrich moved to recommend that the City Council accept the proposal for surveying services from Interstate Engineering to survey the Ice House Dam location. Seconded by Parisien. Unanimous aye vote. Carried.

Grabinger moved to recommend that the City Council approve Change Order No. 2, to Swanberg Construction, Inc., for construction on Sanitary Sewer District #06-31, CWSRF No. 380808-03, CDBG No. 16980CD-0204-PF-S, for a net decrease in the contract price of \$11,097.24. Seconded by Parisien. Unanimous aye vote. Carried.

A request was received from the City of Devils Lake for a vendor proposal from the City of Jamestown to receive Devils Lake municipal solid waste.

Grabinger moved to direct the City Administrator, City Engineer and Sanitation Foreman to work on a proposal and notify City of Devils Lake officials of the City's intent to submit a proposal. Seconded by Heinrich. Unanimous aye vote. Carried.

Heinrich moved to request that Schulz gather input from the Beautification Committee relative to implementing an adopt-a-highway policy. Seconded by Schulz. Unanimous aye vote. Carried.

Schulz moved to direct the City Administrator to prepare a Site Plan Review Policy relative to establishing fees and/or charges for the implementation of the Storm Water Management ordinance and to report back to committee as soon as feasible. Seconded by Grabinger. Unanimous aye vote. Carried.

Parisien moved to direct the City Engineer to respond to the request for installation of a street light in the vicinity of the 400 block of 9th Street NE. Seconded by Grabinger. Unanimous aye vote. Carried.

Schulz moved to recommend that the City Council approve Change Order No. 2 to Gary Morlock Construction for Jamestown Sanitary Landfill, Cell 3A Development and Cell 1 Closure, balancing quantities, for a net decrease in the contract price of \$964.01. Seconded by Heinrich. Unanimous aye vote. Carried.

Informational:

1. Monthly departmental and financial reports.
2. Minutes of the Planning Commission meeting December 11, 2006.
3. Opened quotes on December 12, 2006 for 2007 Chemical supplies and 2007 Hydrocarbons.
4. December 15, 2006 was completion date for Police Department - Animal Control Building.
5. Master Lift Station update.
6. Leak repair was successfully completed late last week.
7. Report relating to grease problem.

Jeff Fuchs, City Administrator