

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, MARCH 6, 2017  
UNOFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Phillips, Gumke, Brubakken and Buchanan, City Attorney Ryan, and City Administrator Fuchs.

Council Member Brubakken moved to approve the minutes of the regular council meeting, February 6, 2017; minutes of the special council meeting, February 8, 2017; and committee meetings, February 21 & 23, 2017. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

No bids were received for the sale of impounded/abandoned vehicles.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to approve the request from JSDC to hire a real property appraiser to establish the current market value of the FARRMS property owned by JSDC in Medina.
- B. Resolution to approve the request from Icon Architectural Group for a Special Use Permit for construction of the new Safe Shelter Facility on Lot D, Crippled Children School Addition, zoned P-O-C.
- C. Resolution to direct Interstate Engineering, Inc., to proceed with the Raker Replacement Project to include the replacement of the raker and electrical equipment and make necessary improvements and additions to the existing building.
- D. Resolution to authorize the submittal of a CWSRF loan application to the ND State Health Department and the ND Public Finance Agency to fund the Raker Replacement Project.
- E. Resolution to approve Change Order No. 1 & Final to Scherbenske, Inc., on the SW Water Main Replacement District #16-62 (10 Blk area), for a net decrease in the contract price of \$29,733.33.
- F. Resolution to approve Payment No. 5 & Final, to Scherbenske, Inc., for construction on SW Water Main Replacement District #16-62 (10 Blk area), in the amount of \$49,119.96.
- G. Resolution to approve Payment No. 6 (Inv 51834), to AE2S, for engineering services on Jamestown Stormwater Utility Implementation, in the amount of \$7,996.00.
- H. Resolution to approve Payment No. 13 (Inv 13), to WSB & Associates, Inc., for engineering services on the 1.5MG Elevated Water Tower Rehabilitation, in the amount of \$237.00.
- I. Resolution to approve Payment No. 1 (Inv 08387.03-1), to SRF Consulting Group, Inc., for 2017 Jamestown Planning and Zoning Technical Services, in the amount of \$4,223.67.
- J. Resolution to approve Payment No. 35 (Inv 51622), to AE2S, for On Call engineering services, in the amount of \$904.40.

- K. Resolution to approve Payment No. 37 (Inv 51621), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- L. Resolution to approve Payment No. 3 (Inv 30197), to Interstate Engineering, Inc., for engineering services on the Jamestown Sanitary Sewer Raker Facility Screening Report and Construction, in the amount of \$12,366.00.
- M. Resolution to approve Payment No. 5 (Inv 30203), to Interstate Engineering, Inc., for preliminary engineering services for construction of road from Menards to Jamestown Regional Medical Center, in the amount of \$1,500.00.
- N. Resolution to approve Payment No. 7 (Inv 30196), to Interstate Engineering, Inc., for engineering services on 5<sup>th</sup> Street NE (12<sup>th</sup> Ave to 27<sup>th</sup> Ave NE), Sanitary Sewer, Storm Sewer and Water Improvements District #16-42, in the amount of \$355.00.
- O. Resolution to approve Payment No. 10 (Inv 30195), to Interstate Engineering, Inc., for engineering services on SW Water Main Replacement District #16-62 (10 Blk area), in the amount of \$13,188.58.
- P. Resolution to approve Payment No. 148 (Inv 30198), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$2,475.00.
- Q. Resolution to approve Payment No. 149 (Inv 30199), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$2,575.00.
- R. Resolution to approve Payment No. 150 (Inv 30201), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$800.00.
- S. Resolution to approve Payment No. 151 (Inv 30200), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$2,307.50.
- T. Resolution to approve Payment No. 152 (Inv 30202), to Interstate Engineering, Inc., for engineering services on various City Department consultations (SolidWaste), in the amount of \$7,417.00.
- U. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- V. Resolution to allow the February indebtedness in the amount of \$2,391,117.22 consisting of \$543,321.97 payroll and \$1,847,795.25 general obligations.

Seconded by Council Member Brubakken. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved a Resolution to direct the City Attorney to research the ownership of the James River Ice House Dam before any further action by the City Council on whether to advertise & solicit RFQs from engineering firms to perform a feasibility study relative to options available for improvements. Seconded by Council Member Brubakken. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

A public hearing was held concerning the special assessments on the 2016 Sidewalk, Curb & Gutter District #16-11. No one appeared to object and no written protests were received. The hearing was closed.

Council Member Gumke moved a Resolution to approve the special assessments on 2016 Sidewalk, Curb & Gutter District #16-11, in the total amount of \$41,067.16, with the City Share-Departments at \$37,227.20, and benefited properties to be assessed in the amount of \$3,839.96. Seconded by Council Member Phillips. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved a Resolution to approve the request from Buffalo Holdings, LLC, for an On-Off Sale Beer, Wine and Sparkling Wine License at 930 25<sup>th</sup> St SW, Lot 1, Block 1, Verke Liechty Addition (Fairfield Inn). Seconded by Council Member Phillips. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to approve changing the 6' wide sidewalk to an 8' wide Shared Use Path on the north side of 5<sup>th</sup> Street NE from 12<sup>th</sup> to 15<sup>th</sup> Ave NE and to add an 8' wide Shared Use Path on the north side of the 5th Street NE from 15<sup>th</sup> to 23<sup>rd</sup> Ave NE, on the Improvement Project 16-42. Seconded by Council Member Gumke. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved to introduce the first reading of an ordinance to annex the following properties: 1) All property owned by John and Brenda Corell in the north half of Section 3, Township 139 North, Range 64 West, which has not previously been annexed; and 2) All property within the Anne Carlson Center 2nd Addition.

Ordinance No. 1491, introduced by Council Member Gumke, to amend and re-enact Chapter 32 of the Code of the City of Jamestown pertaining to Flood Damage Prevention, had its second reading. Seconded by Council Member Brubakken. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Andersen moved to appoint Roger Parsons to serve as a member of the James River Valley Library System Board with a term to expire March 2020. Seconded by Council Member Gumke. Unanimous aye vote. Carried.

Mayor Andersen moved to appoint LeRoy Gross to serve as the City employee representative and Council Member Gumke as the City Council representative on the Pension Committee for one year terms to expire March 2018. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

Council Member Gumke moved a Resolution to approve the 2017 Jamestown Standard Specifications as prepared by the City Engineering Department. Seconded by Council Member Phillips. Roll Call No. 7 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved a Resolution to approve a letter of support for Jamestown Regional Entrepreneur Center. Seconded by Council Member Phillips. Roll Call No. 8 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to approve the request from Rocky Mountain Elk Foundation Minndak Inc., for a site authorization to conduct gaming at the Gladstone Inn & Suites (Ballroom) on April 1, 2017. Seconded by Council Member Phillips. Roll Call No. 9 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to approve the requests for street closings and/or permits to allow alcoholic beverages in fenced areas for the St. Patrick's Day Run, on March 18, 2017, for the following: All Vets Club; Buffalo Lanes, Inc.; Corner Bar; Cork and Barrel, Inc.(Elk's location); Middles LLC d/b/a Fred's Den; Frontier Fort & Grill; Jonny B's Brickhouse; Knights of Columbus; Office Bar & Lounge; Shady's; and Wonder Bar Sports Bar. Seconded by Council Member Buchanan. Roll Call No. 10 showed: 5 ayes, 0 nays, 0 absent. Carried.

Discussion was held relative to automated garbage collection fees and landfill disposal costs. City Administrator Fuchs reviewed with the City Council preliminary estimates for residential collection for a small size container - \$13.60; medium size container - \$15.70; large size container - \$17.80; apartments - \$14.70/unit; and mobile home courts - \$16.45/unit. It was also noted that the trucks ordered for residential pickup will be delayed due to a manufacturing change in the engine.

Council Member Buchanan moved to adjourn. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

ATTEST:  
JEFF FUCHS, City Administrator

APPROVED:  
KATIE ANDERSEN, Mayor