

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, FEBRUARY 6, 2017  
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Phillips, Gumke, Brubakken and Buchanan, City Attorney Ryan, and City Administrator Fuchs.

Council Member Buchanan moved to approve the minutes of the regular council meeting, January 3, 2017; special council meeting, January 11, 2017; and committee meetings, January 24 & 26, 2017. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

No bids were received for the sale of impounded/abandoned vehicles.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to approve the request from JSDC for an additional \$166,813 from Economic Development Funds to be used for Flex PACE funding with the City Share to be \$133,450.40, and paid from the City Sales Tax Fund.
- B. Resolution to approve the request from JSDC for \$25,000 in Economic Development Funds to be used for Capital Improvements for the Center for Economic Development with the City Share to be \$22,500, and paid from the City Sales Tax Fund.
- C. Resolution to re-establish and approve the sales prices for City owned property listed for sale for 2017.
- D. Resolution to approve entering into an agreement with SRF Consulting Group to provide Planning & Zoning Technical Services to the City for 2017 in the amount not to exceed \$60,000.
- E. Resolution to authorize entering into a Mutual Aid Agreement Memorandum of Understanding between the City of Bismarck Fire Department and the City of Jamestown Fire Department.
- F. Resolution to adopt the following pertaining to Seal Coat, Patching, Construction and Reconstruction District No. 17-41:
  1. To direct the City Engineer to prepare plans and specifications for the construction of the district
  2. To accept and approve the plans and specifications, as prepared by the City Engineer, for the construction of the District.
  3. To declare it necessary to construct the district and to direct the City Administrator to publish notice of a public hearing concerning the district.
  4. To direct the City Administrator to advertise for bids for the construction of the district.
- G. Resolution to authorize entering into an engineering services agreement with Interstate Engineering, Inc., for design and construction of the 2017 Water Main Replacement Project District 17-61.
- H. Resolution to adopt an amendment to the Land Use and Transportation Plan for the area south of I-94 and West of US 281 South.

- I. Resolution to authorize the submission of a loan application for a Clean Water State Revolving Loan Fund, for construction of Sanitary Landfill Cell 4A, from the North Dakota Department of Health and the North Dakota Public Finance Authority.
- J. Resolution to authorize entering into an Agreement for Long-Term Temporary Highway Closure with the NDDOT.
- K. Resolution to approve Payment No. 2 & Final (Inv 1778340), to ND Department of Transportation, for Jamestown East Business Loop Landscaping Project No. TEU-2987(038)042, in the amount of \$398.54.
- L. Resolution to approve Payment No. 5 (Inv 51405), to AE2S, for engineering services on Jamestown Stormwater Utility Implementation, in the amount of \$3,082.50.
- M. Resolution to approve Payment No. 6 (AE2S Inv 51345), to Stutsman County Water Resource Board (per Enterprise Agreement), for work completed by AE2S on the Jamestown Stormwater Master Plan Study, in the amount of \$12,900.00.
- N. Resolution to approve Payment No. 12 (Inv 12), to WSB & Associates, Inc., for engineering services on the 1.5MG Elevated Water Tower Rehabilitation, in the amount of \$2,245.00.
- O. Resolution to approve Payment No. 12 (Inv 08387.02-12), to SRF Consulting Group, Inc., for Jamestown Planning and Zoning Technical Services, Amendment No. 3, in the amount of \$2,833.77.
- P. Resolution to approve Payment No. 20 (Inv 5922), to Apex Engineering Group, Inc., for Jamestown Wastewater Consulting Services (GRE), in the amount of \$410.00.
- Q. Resolution to approve Payment No. 34 (Inv 51169), to AE2S, for On Call engineering services, in the amount of \$884.70.
- R. Resolution to approve Payment No. 36 (Inv 51168), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- S. Resolution to approve Payment No. 4 (Inv 30019), to Interstate Engineering, Inc., for preliminary engineering services for construction of road from Menards to Jamestown Regional Medical Center, in the amount of \$7,363.62.
- T. Resolution to approve Payment No. 140 (Inv 29807), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$2,150.00.
- U. Resolution to approve Payment No. 141 (Inv 30015), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$1,575.00.
- V. Resolution to approve Payment No. 142 (Inv 29808), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$992.50.
- W. Resolution to approve Payment No. 143 (Inv 30016), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$2,685.00.

- X. Resolution to approve Payment No. 144 (Inv 29809), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$410.00.
- Y. Resolution to approve Payment No. 145 (Inv 30017), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$2,035.00.
- Z. Resolution to approve Payment No. 146 (Inv 29810), to Interstate Engineering, Inc., for engineering services on various City Department consultations (SolidWaste), in the amount of \$1,295.00.
- AA. Resolution to approve Payment No. 147 (Inv 30018), to Interstate Engineering, Inc., for engineering services on various City Department consultations (SolidWaste), in the amount of \$5,992.88.
- BB. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- CC. Resolution to allow the January indebtedness in the amount of \$3,151,861.01 consisting of \$526,036.13 payroll and \$2,625,824.88 general obligations.

Seconded by Council Member Brubakken. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Andersen stated the City had received revisions to the Services Enterprise Agreement for Recycling Collection with Renaissance Recycling, LLC, on February 3, 2017.

After discussion, consensus of the City Council was to hold a special city council meeting on Wednesday, February 8, 2017, to consider entering into a Services Enterprise Agreement for Recycling Collection with Renaissance Recycling, LLC.

Council Member Gumke moved to introduce the first reading of an ordinance to amend and re-enact Chapter 32 of the Code of the City of Jamestown pertaining to Flood Damage Prevention.

Ordinance No. 1490, introduced by Council Member Buchanan, to amend and re-enact Article III, Chapter 15, of the City Code pertaining to the Fire Protection Code, had its second reading. Seconded by Council Member Phillips. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Andersen moved to appoint James Weight and Brian Kilzer to serve as members of the Board of Adjustments for three year terms to expire January 2020. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

Mayor Andersen moved to appoint Jon Lillejord to serve as a member of the Civil Service Commission for a five year term to expire January 2022. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

Mayor Andersen moved to appoint David Barnick to serve as the City resident member of the Stutsman County Weed Board for a four year term to expire December 2020. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

Council Member Phillips moved a Resolution to approve the request from the Jamestown Gymnastics Club for a gaming site authorization at the Gladstone Inn & Suites Banquet Room on September 16, 2017. Seconded by Council Member Gumke. Roll Call No. 3 showed: 5 ayes 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to approve Change Order No. 1, to Champion Coatings, Inc., for the 1.5MG Elevated Water Tower Rehabilitation Project, for a net decrease in the contract price of \$22,000.00. Seconded by Council Member Gumke. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved to adjourn. Seconded by Council Member Gumke. Unanimous aye vote. Carried.

ATTEST:  
JEFF FUCHS, City Administrator

APPROVED:  
KATIE ANDERSEN, Mayor