

JAMESTOWN CITY COUNCIL
REGULAR MEETING, AUGUST 1, 2016
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Phillips, Brubakken and Buchanan, City Attorney Ryan, and City Administrator Fuchs. Absent: Council Member Gumke.

Council Member Phillips moved to approve the minutes of the regular council meeting, July 5, 2016; and the committee meetings, July 19 & 21, 2016. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

No bids were received for the sale of an abandoned-impounded vehicle.

Council Member Brubakken moved to approve the following consent agenda items:

- A. Resolution to re-affirm pledges of deposit as follows: Unison Bank - \$6,289,659.76; Wells Fargo Bank - \$27,061,971.23.
- B. Resolution to approve the following JSDC documents and agreement:
 - (1) JSDC Procedures dated June 2016
 - (2) JSDC Revised Articles of Incorporation
 - (3) Revised Agreement Between The City of Jamestown and Stutsman County and JSDC
- C. Resolution to approve the request from JSDC for \$154,000.00 from Economic Development Funds to be used along with \$56,000.00 from the Stutsman Rural Water District to provide the community share of funds for the next phase of the Red River Valley Water Supply project engineering study, with the City Share to be \$138,600.00.
- D. Resolution to approve the request from Jamestown Tourism for \$75,000.00 in matching fund to tourism grants with the City Share to be \$60,000.00.
- E. Resolution to approve the request from the JSDC to provide \$50,000.00, in matching funds from Economic Development Funds, to Spiritwood Ingredients, LLC, for a Basic and Applied Research grant through APUC with the City Share to be \$45,000.00.
- F. Resolution to allow the transfer of 320 acres (East ½ of Section 28, Spiritwood Township) into the Spiritwood Energy Park Association should a 2nd large agricultural value added organization decide to locate there.
- G. Resolution to establish the monthly premium rates for the City of Jamestown Employee Group Health Insurance Plan for the fiscal year September 1, 2016 – August 31, 2017, as follows:

	<u>City Share</u>	<u>Employee Share</u>	<u>Total</u>
Single Plan	\$561.08	-0-	\$561.08
Single Plus Dependent	\$675.58	\$280.24	\$955.82
Family Plan	\$787.84	\$611.54	\$1,399.38
- H. Resolution to approve a Land Use Plan Amendment for a 4.47 acre parcel within Auditor's Lot 2 within the NW ¼ of Section 26 and the NE ¼ of Section 27, Township 140N, Range 64W, from Agricultural and Industrial to Industrial.

- I. Resolution to approve entering into an engineering services agreement with AE2S on the Stormwater Utility Implementation Scope of Services.
- J. Resolution to approve Change Order No.1, to LD Concrete on the 2016 Sidewalk, Curb & Gutter District #16-11, to replace the concrete apron and install a concrete frost stoop at the Southside Fire Station, in the amount of \$12,003.85
- K. Resolution to approve Payment No. 1 to KLM Engineering, Inc., for warranty inspection on the 750,000 Gallon Elevated New Water Tower, 37th Street SE, in the amount of \$3,800.00.
- L. Resolution to approve Estimate No. 3 to Border States Paving, Inc., for construction on Seal Coat, Patching, Construction and Reconstruction District #16-41, in the amount of \$489,276.66.
- M. Resolution to approve Payment No. 6 (Inv 08387.02-6), to SRF Consulting Group, Inc., for Jamestown Planning and Zoning Technical Services, Amendment No. 3, in the amount of \$5,185.00.
- N. Resolution to approve Payment No. 18 (Inv 5263), to Apex Engineering Group, Inc., for Jamestown Wastewater Consulting Services (GRE), in the amount of \$1,430.00.
- O. Resolution to approve Payment No. 30 (Inv 48857), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- P. Resolution to approve Payment No. 2 (Inv 27976), to Interstate Engineering, Inc., for preliminary engineering services for construction of road from Menards to Jamestown Regional Medical Center, in the amount of \$8,654.76.
- Q. Resolution to approve Payment No. 4 (Inv 27974), to Interstate Engineering, Inc., for engineering services on Sewer & Water District #16-31 & 16-61 (200 Blk/3rd St NW), in the amount of \$3,173.80.
- R. Resolution to approve Payment No. 4 (Inv 27975), to Interstate Engineering, Inc., for engineering services on SW Water Main Replacement District #16-62 (10 Blk area), in the amount of \$2,000.00.
- S. Resolution to approve Payment No. 111 (Inv 27977), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$2,295.46.
- T. Resolution to approve Payment No. 112 (Inv 27978), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$2,921.98.
- U. Resolution to approve Payment No. 113 (Inv 27979), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$1,785.00.
- V. Resolution to approve Payment No. 114 (Inv 27980), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$450.00.
- W. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- X. Resolution to allow the July indebtedness in the amount of \$2,429,207.12 consisting of \$506,931.24 payroll and \$1,922,275.88 general obligations.

Y. Resolution to approve Payment No. 3 (AE2S Inv 48979), to Stutsman County Water Resource Board (per Enterprise Agreement), for work completed by AE2S on the Jamestown Stormwater Master Plan Study, in the amount of \$60,000.00.

Z. Resolution to approve Payment No. 10 (Inv 28001), to Interstate Engineering, Inc., for engineering services on the Inert Landfill Expansion Permitting, in the amount of \$185.00.

AA. Resolution to approve Payment No. 115 (Inv 27999), to Interstate Engineering, Inc., for engineering services on various City Department consultations (SolidWaste), in the amount of \$10,835.20.

Seconded by Council Member Buchanan. Consent Roll Call No. 1 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Brubakken moved a Resolution to approve the JSDC 2017 Budget as presented. Seconded by Council Member Phillips. Roll Call No. 2 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Phillips moved a Resolution to prohibit parking on the 1000 Block of 10th Street SE. Seconded by Council Member Buchanan. Roll Call No. 3 showed: 3 ayes, 1 nay (Andersen), 1 absent. Carried.

A public hearing was held concerning the special assessments on the 2015 Sidewalk, Curb & Gutter District #15-11. No one appeared to object and no written protests were received. The hearing was closed.

Council Member Brubakken moved a Resolution to approve the special assessments on 2015 Sidewalk, Curb & Gutter District #15-11, in the total amount of \$30,198.83, with the City Share-Departments at \$25,390.63, and benefited properties to be assessed in the amount of \$4,808.20. Seconded by Council Member Phillips. Roll Call No. 4 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Buchanan moved to introduce the first reading of an ordinance to amend and re-enact Ordinance 329 of the City Code by amending the District Map to change the zoning of a 4.47 acre parcel within Auditor's Lot 2 within the NW ¼ of Section 26 and the NE ¼ of Section 27, Township 140N, Range 64 W, from A-1 (Agricultural District) and M-1 (Limited Industrial and Manufacturing District) to M-1 (Limited Industrial and Manufacturing District).

Council Member Brubakken moved to introduce the first reading of an ordinance to amend and re-enact Section 7 of Appendix B of the City Code pertaining to dedication of utility easements.

Joan Morris, Chamber of Commerce City Beautification Committee, appeared before the City Council to inquire on the status of RFP's received for Residential Recycling Collection Service and the review process timeline.

Mayor Andersen moved to appoint David Hillerud to serve as a member of the Planning Commission for a five year term to expire August 2021. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

Discussion was held relative to making application to the Bank of North Dakota for an infrastructure loan for the 20th Street SW roadway between Menards and JRMC. When the project costs are known, the application for funding would be submitted.

Council Member Brubakken moved a Resolution to approve the request from Jamestown Hockey Booster Club, Inc., for a gaming site authorization at the Gladstone Inn, Banquet Rooms 1, 2 & 3, on February 15, 2017. Seconded by Council Member Buchanan. Roll Call No. 5 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Brubakken moved a Resolution to authorize the issuance and sale of \$1,333,000 in Water Treatment Assessment Warrant, Series 2016B, for improvements on the Southwest Water Main Replacement District 16-62. Seconded by Council Member Phillips. Roll Call No. 6 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Brubakken moved to adjourn. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

ATTEST:

APPROVED:

JEFF FUCHS, City Administrator

KATIE ANDERSEN, Mayor