

JAMESTOWN CITY COUNCIL
REGULAR MEETING, FEBRUARY 1, 2016
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Kourajian, Gumke, Brubakken and Buchanan, City Attorney Ryan, and City Administrator Fuchs.

Council Member Gumke moved to approve the minutes of the regular council meeting, January 4, 2016; and minutes of the committee meeting, January 20, 2016. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to approve the de-obligation of Economic Incentive Funds for the CHS Project and to restore the 80/20 formula split between the City/County on Economic Development Projects as was in place prior to the CHS commitment.
- B. Resolution to approve the amended and restated Retirement Plan for the Employees of the City of Jamestown effective January 1, 2016.
- C. Resolution to recognize the Allen Staven Benefit as an other spirited organization and to authorize the issuance of a Charity Local Permit with the event to be held February 7, 2016.
- D. Resolution to recognize the Jamestown Bus Stop, Inc., as an other spirited organization and to authorize the issuance of a Charity Local Permit with the event to be held February 21, 2016.
- E. Resolution to approve the suggested selling price for City owned vacant lots for 2016.
- F. Resolution to approve the request from the Jamestown Classic Car Club to install a banner hoist on the east wall of the Jamestown Civic Center pending approval of the Civic Center Director with Interstate Engineering, Inc., providing oversight on the installation.
- G. Resolution to authorize the redirecting a portion of Police Department forfeiture funds designated for the shooting range to be used for the purchase of new officer short sleeve uniform shirts and external vest carriers.
- H. Resolution to approve the final project report and waive liquidated damages for the Cell 3B West Construction Project.
- I. Resolution to approve Change Order No. 1, to Scherbenske, Inc., on the Cell 3B West Construction Project, for an increase in the contract price of \$103,073.88.
- J. Resolution to declare an emergency and authorize repairs/replacement by JPD Automation of the failed electronic hardware/computer equipment in the three filter panels for the 1961 and 1974 treatment bays at the Water Plant for an estimated \$78,000.
- K. Resolution to authorize the creation of Sewer & Water District #16-31 & 16-61 and to construct a water & sewer main in the 200 Block of 3rd Street NW with the City Share to be 25%.

- L. Resolution to authorize entering into an Agreement for Engineering Services with Interstate Engineering, Inc., for the proposed 5th Street NE – Sanitary Sewer, Water System and Storm Sewer Improvements.
- M. Resolution to authorize entering into an Agreement for Engineering Services with Interstate Engineering, Inc., for the proposed 5th Street NE – Paving and Curb & Gutter Improvements.
- N. Resolution to authorize entering into an Agreement for Long-Term Temporary Highway Closure with the NDDOT.
- O. Resolution to approve Payment No. 6 (Inv 46464), to AE2S, for engineering services on Jamestown Stormwater Utility Creation, in the amount of \$3,281.41.
- P. Resolution to approve Payment No. 12 (Inv 4635), to Apex Engineering Group, Inc., for Jamestown Wastewater Consulting Services (Cavendish), in the amount of \$6,375.94.
- Q. Resolution to approve Payment No. 24 (Inv No. 46642), to AE2S, for On Call engineering services, in the amount of \$1,995.85.
- R. Resolution to approve Payment No. 24 (Inv No. 46641), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- S. Resolution to approve Payment No. 80 (Inv 25847), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$4,751.50.
- T. Resolution to approve Payment No. 81 (Inv 25850), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Solid Waste), in the amount of \$5,709.86.
- U. Resolution to approve Payment No. 82 (Inv 25848), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Street), in the amount of \$142.50.
- V. Resolution to approve Payment No. 83 (Inv 25849), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$92.50.
- W. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- X. Resolution to allow the January indebtedness in the amount of \$2,533,903.40 consisting of \$486,005.72 payroll and \$2,047,897.68 general obligations.
- Y. Resolution to approve Payment No. 3, to Scherbenske, Inc., for construction on Sanitary Landfill West Half of Cell 3B, in the amount of \$92,253.53.
- Z. Resolution to approve Payment No. 6 (Inv 26044), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill West Half of Cell 3B, in the amount of \$22,495.69.
- AA. Resolution to approve Payment No. 7 (Inv No. 26043), to Interstate Engineering, Inc., for engineering services on the Inert Landfill Expansion Permitting, in the amount of \$1,910.00.
- BB. Resolution to approve Payment No. 16 (Inv 26042), to Interstate Engineering, Inc., for engineering services on the Sanitary Landfill Expansion, in the amount of \$2,952.00.

CC. Resolution to approve Payment No. 84 (Inv 26045), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$1,374.83.

DD. Resolution to approve Payment No. 85 (Inv 26046), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sanitary Sewer), in the amount of \$4,537.50.

EE. Resolution to approve Payment No. 86 (Inv 26047), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$1,017.50.

FF. Resolution to approve Payment No. 87 (Inv 26048), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Solid Waste), in the amount of \$2,801.00.

GG. Resolution to approve the request from Knights of Columbus for a gaming site authorization at the Vets Club for the period ending June 30, 2016.

Seconded by Council Member Brubakken. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to award the bid for the purchase of a new side scan sonar/dual frequency fish-towed scanner with sonar to EdgeTech, in the amount of \$34,995.00. Seconded by Council Member Gumke. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved to table to the February 23, 2016, Finance & Legal Committee, the Joint Powers Agreement between the City and Jamestown Park District. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

Mayor Andersen moved to appoint Lisa Motacek to serve as a member of the Board of Adjustment for a term to expire January 2019. Seconded by Council Member Gumke. Unanimous aye vote. Carried.

Mayor Andersen moved to appoint Harold P. Bensch to serve as a member (alternate) of the Board of Adjustment for a term to expire January 2019. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

Council Member Brubakken moved a Resolution to approve the request from Minndak Rocky Mountain Elk Foundation for a site authorization to conduct gaming at the Gladstone Inn & Suites (Ballroom) on April 9, 2016. Seconded by Council Member Gumke. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved to adjourn. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

ATTEST:

JEFF FUCHS, City Administrator

APPROVED:

KATIE ANDERSEN, Mayor