

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, APRIL 2, 2012  
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Gumke, Kourajian Nygaard, and Schulz, City Attorney Dalsted, City Engineer Schwartzkopf and City Administrator Fuchs.

Council Member Kourajian moved to approve the minutes of the following meetings: Council meetings, March 5, 2012, and Committee meetings, March 8 (as corrected), 20 & 22, 2012. Seconded by Council Member Gumke. Unanimous aye vote. Carried.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to approve the request from the Buffalo City Tourism Foundation for \$65,000 annually for 2013 and 2014 in Economic Development Funds for operations, with the City Share to be \$52,000 annually, and paid for from the City Sales Tax Fund and to establish a \$150,000 cap on operating reserves and to establish that all Capital Expansion Funds/New Project Funds are to be held in an account by the City of Jamestown and require City approval for specific use of the funds so held.
- B. Resolution to accept the offer from Shaun or Briana Schafer to purchase Lot 7, Block 3, Residence Park Addition (currently held by Stutsman County), for \$5,000.
- C. Resolution to recognize the Academy of Student Pharmacists as an other public spirited organization and authorize the issuance of a raffle permit with the drawing to be held April 15, 2012, at the Civic Center.
- D. Resolution to approve entering into a Joint Powers Agreement with the Jamestown School District to continue providing services of a School Resource Officer.
- E. Resolution to authorize entering into an amendment to the current engineering agreement with Ulteig Engineering to increase the fee amount by \$69,154.73.
- F. Resolution to award the bid for the purchase of a new 16,000 GVWR Cab/Chassis 4x4, 4 door crew cab pickup to R.M. Stoudt, Inc., for a 2012 Dodge Ram, in the amount of \$45,732.40.
- G. Resolution to allow Jamestown Fire Department to hold a pancake feed on July 7, 2012, at the Jamestown Fire Hall.
- H. Resolution to set June 4 – 9, 2012, for the Annual City-Wide Clean-up Week.
- I. Resolution to approve Payment No. 1 (Inv No. 436), to Apex Engineering Group, Inc., for On Call engineering services, in the amount of \$1,686.98.
- J. Resolution to approve Payment No. 7, to the ND Department of Transportation, for East Business Loop Reconstruction Project No. SU-2-987(029)033, Project #11-42 (12th Street SE to I-94), in the amount of \$4,733.29.
- K. Resolution to approve Payment No. 7 (Invs No. 461 & 470), to Apex Engineering Group, Inc., for engineering services on Jamestown WWTF LRAT Cover Replacement, in the amount of \$5,577.00.

- L. Resolution to approve Payment No. 1 (Inv No. 9597), to Interstate Engineering, Inc., for engineering services for Survey & Design for 13<sup>th</sup> Avenue & 13<sup>th</sup> Street SW, in the amount of \$12,149.50.
- M. Resolution to approve Payment No. 2 (Inv No. 9556), to Interstate Engineering, Inc., for construction engineering services on the 13<sup>th</sup> Street North Water Main River Crossing Replacement Project, in the amount of \$350.00.
- N. Resolution to approve Payment No. 7 & Final (Inv No. 9468F), to Interstate Engineering, Inc., for construction engineering services on Transportation Enhancement for US Highway 281, Project No. S-TNU-2-281(033)066, in the amount of \$991.96
- O. Resolution to approve Payment No. 10 (Inv No. 9554), to Interstate Engineering, Inc., for engineering services on the Quiet Zone, in the amount of \$41.60.
- P. Resolution to approve Payment No. 12 (Inv No. 9555), to Interstate Engineering, Inc., for construction engineering services on Downtown Railroad Parking Lots & Streets Improvement District #07-43, Transportation Enhancement Project, in the amount of \$7,162.00.
- Q. Resolution to approve Payment No. 20 (Inv No. 9553), to Interstate Engineering, Inc., for construction engineering services on Phase II, Water System Improvements, Water Treatment Plant Improvements, DWSRF Project No. 4700498-03, in the amount of \$8,116.61.
- R. Resolution to approve Payment No. 37 (Inv No. 9551), to Interstate Engineering, Inc., for engineering services on various City Department consultations, in the amount of \$2,647.00.
- S. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- T. Resolution to allow the March indebtedness in the amount of \$1,731,125.33 consisting of \$432,159.09 payroll and \$1,298,966.24 general obligations.

Seconded by Council Member Schulz. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Charlie Tanata, President of Frontier Village Board, presented information to the City Council on the low bid received for repairs to a building at the Village, in the amount of \$23,585.00.

Mayor Andersen moved a Resolution to approve \$23,585.00 to the Frontier Village Board (\$13,850.00 of this amount was previously approved but unspent in 2011), for improvements to a building at the Frontier Village. Seconded by Council Member Kourajian. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

A public hearing was held concerning the special assessments on the 2011 Sidewalk, Curb & Gutter District #11-11. No one appeared to object and no written protests were received. The hearing was closed.

Council Member Schulz moved a Resolution to approve the special assessments on 2011 Sidewalk, Curb & Gutter District #11-11, in the total amount of \$135,635.21, with the City Share-Departments at \$68,289.98, and benefited properties to be assessed in the amount of \$67,344.23. Seconded by Council Member Gumke. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

A public hearing was held concerning Seal Coat, Patching, Construction and Reconstruction District #12-41 protests and the sufficiency thereof. No one appeared to object and no written protests were received. The hearing was closed.

Council Member Schulz moved a Resolution that the protests have been found to be insufficient to bar proceeding with Seal Coat, Patching, Construction and Reconstruction District #12-41. Seconded by Council Member Gumke. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to approve and authorize awarding the bid for Seal Coat, Patching, Construction and Reconstruction District #12-41 to Border States Paving, Inc., in the amount of \$1,494,936.96. Seconded by Council Member Schulz. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Kourajian moved to introduce an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of the Block 1, Original Plat, (former Jamestown Hospital property-419 5<sup>th</sup> Street NE), from R-3 (General Multiple Dwelling District) to C-1 (Local Commercial District).

Council Member Gumke moved to introduce an ordinance to amend and re-enact Section 18, Appendix B, of the City Code pertaining to control of city building permits.

Council Member Schulz moved a Resolution to recognize the Service Dogs for America/Great Plains Assistance Dogs Foundation as an other public spirited organization and to authorize the issuance of a raffle permit with the event to be held April 29, 2012. Seconded by Council Member Nygaard. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved to adjourn. Seconded by Council Member Schulz. Unanimous aye vote. Carried.

ATTEST:  
JEFF FUCHS  
City Administrator

APPROVED:  
KATIE ANDERSEN  
Mayor