

JAMESTOWN CITY COUNCIL
SPECIAL MEETING, SEPTEMBER 15, 2011
OFFICIAL MINUTES

Mayor Andersen called the special meeting of the City Council to order at 1:00 PM for the purpose of continuing discussions on the 2012 City Budget and a request from Trax Bar.

Roll Call showed the following members present: Mayor Andersen, Council Members Gumke, Kourajian, Schulz and Nygaard, City Engineer Schwartzkopf and City Administrator Fuchs.

Council Member Schulz moved a Resolution to grant the request from Trax Bar to switch from a Class D alcoholic beverage License to a Class C as the business would no longer meet the requirements for a Class D license. Seconded by Council Member Gumke. Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

The City Council met with representatives of the City Beautification Committee to discuss their budget request for \$7,500 in funding.

Council Member Nygaard moved a Resolution to include in the 2012 Budget funding, in the amount of \$5,000, for the City Beautification Committee. Seconded by Council Member Gumke. Roll Call No. 2 showed: 4 ayes, 1 nay (Andersen), 0 absent. Carried.

The City Council met with a representative of the Fine Arts Center to discuss their budget request for \$10,000 in funding.

Council Member Gumke moved a Resolution include in the 2012 Budget funding, in the amount of \$5,000, for the Fine Arts Center. Seconded by Council Member Schulz. Roll Call No. 3 showed: 4 ayes, 1 nay (Andersen), 0 absent. Carried.

The City Council met with a representative of the Community Services Program to discuss their budget request for \$12,750 in funding.

Council Member Schulz moved a Resolution to include in the 2012 Budget funding, in the amount of \$7,500, for the Community Services Program. Seconded by Council Member Kourajian. Roll Call No. 4 showed: 3 ayes, 2 nays (Nygaard, Gumke), 0 absent. Carried.

The City Council met with a representative of the Victim Witness Advocate Program to discuss their budget request for \$5,000 in funding.

Council Member Schulz moved a Resolution to include in the 2012 Budget funding, in the amount of \$5,000, for the Victim Witness Advocate Program. Seconded by Council Member Kourajian. Roll Call No. 5 showed: 4 ayes, 1 nay (Gumke), 0 absent. Carried.

The City Council then reviewed with department heads the budgets of Water Utility, Sewer Utility, Sanitation, Solid Waste Disposal and other various funds.

Council Member Nygaard moved a Resolution to include in the preliminary budget a provision for a 10% increase in solid waste rates for all areas except Sanitation operations. Seconded by Council Member Schulz. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Andersen moved a Resolution to include in the preliminary budget a provision for a 2% increase in water, sewer and sanitation operation rates. Seconded by Council Member Gumke. Roll Call No. 7 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Nygaard moved a Resolution to include in the preliminary budget a provision to adjust the transfer from the Water Utility to the General Fund to \$250,000 from the current \$150,000. Seconded by Council Member Gumke. Roll Call No. 8 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Andersen moved a Resolution to include in the preliminary budget provisions for the following line item adjustments:

- Adding FEMA Reimbursement revenue of \$260,000.
- Increasing Civic Center Concession revenue to \$84,000.
- Reducing Fire Department New Equipment by \$2,800.
- Reducing Police Department Investigations by \$15,000.
- The position of Building Inspector to be filled by the current Mechanical Inspector who will also continue to perform mechanical inspections as part of his Building Inspector Position. The duties of Zoning Administrator and Flood Plain Manager currently being performed by the Building Inspector will be assumed by the City Assessor. This change will result in an increase of \$2,410 to the Finance & Assessment Department budget and a decrease of \$84,955 in the Inspections Department Budget.
- To transfer the total \$200,000 costs of the Mill Hill Dowel Bar Retrofit Project, the McElroy Road Repair Project and the Oxbow Pump Upgrade Project to the City Share Specials Reserve Fund.
- To transfer the anticipated cost of \$99,000 for the Street Department Salt Sand Enclosure to the Public Building Site Fund.

Seconded by Council Member Nygaard. Roll Call No. 9 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Nygaard moved a Resolution to establish employee compensation consisting of a 2% cost of living adjustment on January 1, 2012, and a step adjustment on the salary scale on an employee's anniversary date of hire. Seconded by Mayor Andersen. Roll Call No. 10 showed: 5 ayes, 0 nays. Carried.

The meeting was adjourned.

ATTEST:

JEFF FUCHS
City Administrator

APPROVED:

KATIE ANDERSEN
Mayor