

JAMESTOWN CITY COUNCIL  
SPECIAL MEETING, SEPTEMBER 18, 2008  
OFFICIAL MINUTES

The special meeting of the City Council was called to order by Mayor Liechty at 1:00 P.M.

Roll Call showed the following members present: Mayor Liechty, Council Members Kourajian, Nygaard, Parisien and Schulz, City Attorney Dalsted, City Engineer Schwartzkopf and City Administrator Fuchs.

The City Administrator provided a general overview of the proposed 2009 City Budget and anticipated ending General Fund balance at December 31, 2009. The preliminary General Fund budget figures indicated deficit spending in an approximate amount of \$313,000.00, 2009 budgeted revenues of \$4,978,815.00 and expenditures of \$5,290,125.00.

Council Members discussed several options to offset anticipated General Fund deficit spending to include mill levy adjustments, license and permit fee increases, transfers from other funds, particularly utility funds, and a review of proposed increases in General Fund expenditures.

Consensus of the City Council was to request the City Administrator to make proposed budget adjustments calculating an approximate ten percent increase in license and permit fees, effective January 1, 2009, reducing the general fund anticipated yearend balance to 25% of budgeted expenditures, and to transfer the required amounts from the water, sewer and sanitation utility surpluses to eliminate the remaining deficit amounts.

Council Members discussed the 2008 Employee Pay Classification Study prepared by the City Administrator's office.

Council Member Schulz moved a Resolution to adopt the proposed amended salary classification pay plan which would include sixteen steps within each salary range, effective January 1, 2009. Seconded by Mayor Liechty. Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Parisien moved to adjourn. Seconded by Council Member Schulz. Unanimous aye vote. Carried.

ATTEST:

APPROVED:

JEFF FUCHS, City Administrator

CLARICE LIECHTY, Mayor