

JAMESTOWN CITY COUNCIL AGENDA
REGULAR MEETING, AUGUST 7, 2017, 5:00 P.M.
COUNCIL ROOM, CITY HALL
102 3rd Avenue SE, Jamestown, ND 58401

1. ROLL CALL:

2. APPROVAL OF MINUTES:

- A. Minutes of the regular council meeting, July 5, 2017
 - B. Minutes of the committee meeting, July 25 and 27, 2017
 - C. Minutes of the Civil Service Commission, July 27, 2017
- Moved by Council Member _____. Seconded by Council Member _____.

3. BIDS:

- A. Opening bids for the sale of impounded/abandoned vehicles.

4. CONSENT AGENDA ITEMS:

To provide more time to discuss controversial or disputed issues, the Council will consider the items on the consent agenda together at the beginning of the public meeting. If a member of the City Council or public requests to be heard on one of these items, the Council will remove the item from the consent agenda and consider that item individually.

- A. Resolution to approve the 2018 JSDC Budget.
- B. Resolution to direct the City Attorney's Office to research and propose amendments to clarify and revise Section 5-39 of the City Code pertaining to Temporary Alcohol Permits.
- C. Resolution to approve the City assuming the cost of all special assessments currently assessed and to be assessed on the current Lot 1, Block 1, Eastwood Estates Subdivision, as part of Paving District #16-42 in exchange for the deed of proposed Lot 1, Eastwood Second Subdivision (a replat of Lots 1 & 2, Block 1, Eastwood Estates Subdivision).
- D. Resolution to approve the request from Stutsman Harley-Davidson for a dance permit in the parking lot located at 2501 3rd Ave SW on September 9, 2017.
- E. Resolution to enter into an agreement with AE2S for the Development of Recruitment Materials and Facilitating a City Administrator Search.
- F. Resolution to approve the plat of Eastwood Second Subdivision, a replat of Lots 1 & 2, Block 1, Eastwood Estates Subdivision.
- G. Resolution to approve the proposed Planning Commission action items for 2017.
- H. Resolution to approve entering into Amendment No.1 to the Spiritwood Station Water Supply and Discharge Agreement between GRE, Stutsman Rural Water District and the City Of Jamestown.
- I. Resolution to create Northwest Water Rehabilitation District No. 17-61.
- J. Resolution to approve increasing the City Share Special Assessments amount on Northwest Water Rehabilitation District No. 17-61 to cover that portion of the district cost for the portions of river parallel to 1st Ave North and 11th Street NW where no lots are available to be assessed.

4. CONSENT AGENDA ITEMS – Continued:

- K. Resolution to approve Change Order No. 2 to Border States Paving, Inc., on Seal Coat, Patching, Construction and Reconstruction District #17-41, for an increase in the contract price of \$29,336.00.
- L. Resolution to approve Estimate No. 2, to Border States Paving, Inc., for construction on 5th Street NE (12th Ave to 27th Ave NE), Paving Improvements District #16-42, in the amount of \$304,897.29.
- M. Resolution to approve Estimate No. 2, to Border States Paving, Inc., for construction on 20th St SW roadway from Menards to Jamestown Regional Medical Center, District #16-43, in the amount of \$33,519.28.
- N. Resolution to approve Estimate No. 2, to Border States Paving, Inc., for construction on Seal Coat, Patching, Construction and Reconstruction District #17-41, in the amount of \$302,803.20.
- O. Resolution to approve Payment No. 6 (Inv 08387.03-6), to SRF Consulting Group, Inc., for 2017 Jamestown Planning and Zoning Technical Services, in the amount of \$2,537.97.
- P. Resolution to approve Payment No. 38 (Inv 53691), to AE2S, for On Call engineering services, in the amount of \$91.50.
- Q. Resolution to approve Payment No. 41 (Inv 53690), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- R. Resolution to approve Payment No. 2 (Inv 31691), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$34,204.42.
- S. Resolution to approve Payment No. 3 (Inv 31695), to Interstate Engineering, Inc., for engineering services on NW Water Main Replacement Project District 17-61 (11Blocks), in the amount of \$78,791.76.
- T. Resolution to approve Payment No. 6 (Inv 31696), to Interstate Engineering, Inc., for engineering services on the Jamestown Sanitary Sewer Raker Facility Screening Report and Construction, in the amount of \$48,491.43.
- U. Resolution to approve Payment No. 6 (Inv 31682), to Interstate Engineering, Inc., for engineering services on 5th Street NE (12th Ave to 27th Ave NE), Paving Improvements District #16-42, in the amount of \$42,158.72.
- V. Resolution to approve Payment No. 8 (Inv 31690), to Interstate Engineering, Inc., for construction engineering services for construction of road from Menards to Jamestown Regional Medical Center, in the amount of \$19,609.00.
- W. Resolution to approve Payment No. 176 (Inv 31683), to Interstate Engineering, Inc., for Special Services for Compliance to Health Department Permit for Landfill, in the amount of \$5,829.60.
- X. Resolution to approve Payment No. 177 (Inv 31684), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$4,894.50.
- Y. Resolution to approve Payment No. 178 (Inv 31685), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$3,064.50.

4. CONSENT AGENDA ITEMS – Continued:

- Z. Resolution to approve Payment No. 179 (Inv 31687), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$3,546.50.
- AA. Resolution to approve Payment No. 180 (Inv 31686), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Sewer), in the amount of \$461.50.
- BB. Resolution to approve Payment No. 181 (Inv 31689), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Storm Water), in the amount of \$670.00.
- CC. Resolution to approve Payment No. 182 (Inv 31688), to Interstate Engineering, Inc., for engineering services on various City Department consultations (SolidWaste), in the amount of \$935.00.
- DD. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- EE. Resolution on the Budget.

TO APPROVE CONSENT AGENDA ITEMS AS PRINTED. MOVED BY COUNCIL MEMBER _____. SECONDED BY COUNCIL MEMBER _____.

REGULAR AGENDA

5. RESOLUTIONS:

- A. **PUBLIC HEARING:** Concerning the special assessment list for Seal Coat, Patching, Construction and Reconstruction District #16-41.
- B. To (approve-disapprove) the special assessments for Seal Coat, Patching, Construction and Reconstruction District #16-41, in the total amount of \$2,340,606.43, with the City Share to be \$577,322.15, with the balance of \$1,763,284.28 to be assessed to benefited properties within the district. Moved by Council Member _____. Seconded by Council Member _____.
- C. **PUBLIC HEARING:** Concerning the special assessment list for Sewer & Water District #16-31 & 16-61.
- D. To (approve-disapprove) the special assessments for Sewer & Water District #16-31 & 16-61, in the total amount of \$80,126.92, with the City Share to be \$20,031.73, with the balance of \$60,095.19 to be assessed to benefited properties within the district. Moved by Council Member _____. Seconded by Council Member _____.

5. RESOLUTIONS - Continued:

- E. **PUBLIC HEARING:** Concerning the special assessment list for Southwest Water Main Replacement District #16-62.

- F. To (approve-disapprove) the special assessments for Southwest Water Main Replacement District #16-62, in the total amount of \$1,132,630.48, with the City Share to be \$283,177.93, with the balance of \$849,452.55 to be assessed to benefited properties within the district. Moved by Council Member _____. Seconded by Council Member _____.

- G. To consider entering into a license agreement with Arvig Enterprises, Inc., to place 10,634 feet of conduit and fiber optic cable within the City right-of-way as specified in the license agreement. Moved by Council Member _____. Seconded by Council Member _____.

6. COMMITTEE REPORTS:

- A. To consider awarding the bid for the purchase of a new 3 CY – 4 Wheel Drive Loader for the Street Department to _____, in the amount of \$_____. Moved by Council Member _____. Seconded by Council Member_____.

- B. To consider awarding the bid for the purchase of a new two (2) Stage Snow Blower for the Street Department to _____, in the amount of \$_____. Moved by Council Member _____. Seconded by Council Member_____.

7. ORDINANCES:

- A. **FIRST READING:** Concerning an ordinance to amend and re-enact Section 21-16-04.1(5) to require red reflectors on the front of trailers parked on city streets facing oncoming traffic. Moved by Council Member _____.

- B. **SECOND READING:** Ordinance No. 1497, introduced by Council Member Phillips, to allow the sale of Growlers in on-sale alcohol establishments. Seconded by Council Member _____.

8. HEARING FROM THE AUDIENCE:

9. APPOINTMENTS:

- A. To appoint _____ to serve as a member of the Fire Code Board of Appeals for a term to expire November 2019. Moved by Council Member _____. Seconded by Council Member _____.
- B. To appoint _____ to serve as a member of the Shade Tree Committee to fill the unexpired term of Liz Smith, April 2018. Moved by Council Member _____. Seconded by Council Member _____.

10. MAYOR AND COUNCIL MEMBER'S REPORT:

11. OTHER BUSINESS:

12. ADJOURNMENT: Moved by Council Member _____. Seconded by Council Member _____.