

**CITY OF JAMESTOWN  
102 3RD AVE SE  
JAMESTOWN, ND 58401  
PHONE: 701-252-5900 FAX: 701-252-5903**

**ADVERTISEMENT FOR BIDS  
FOR A NEW 4 WD BACKHOE/LOADER  
CITY OF JAMESTOWN - STREET DEPARTMENT**

NOTICE IS HEREBY GIVEN, that sealed bids, for the purchase of a New 4WD Backhoe/Loader, for the City of Jamestown Street Department, will be received by the City of Jamestown at the office of the City Administrator until 1:15 p.m. on March 21, 2017 at which time, or as soon thereafter as possible, all bids will be opened and read publicly.

Bids must be based upon the specifications on file in the office of the City Engineer. Copies of the specifications may be examined or obtained from the City of Jamestown website ([www.jamestownnd.org](http://www.jamestownnd.org)) or upon request in the office of the City Engineer.

A bidder's bond, certified check, cashier's check, or cash, in the amount of 5% of the bid, made payable to the City of Jamestown, must be included in a **SEPARATE ENVELOPE THAT IS ATTACHED UPON THE OUTSIDE OF THE SEALED BID ENVELOPE**, AND if bidder is awarded the bid, said bidder must supply two (2) performance bonds, as indicated in the General Provisions, within ten (10) days of the award. There shall be endorsed upon the outside of the sealed envelope containing the bid the following words, "**BID FOR NEW 4 WD BACKHOE/LOADER, STREET DEPARTMENT**", and the bidder's name and business address.

The City Council of the City of Jamestown, North Dakota, reserves the right to reject any or all bids, to waive any irregularities, and to hold all bids until the next regularly scheduled Council meeting.

Jeff Fuchs, City Administrator

PUBLISH LEGAL AD: February 25, March 4, March 11, 2017

## GENERAL PROVISIONS

The unit bid shall be a new, 2017 current manufacturer design and shall include all standard equipment and conform to the specifications listed herein. The bidder shall include all available literature, specifications, guarantees, and warranties for the unit bid, with the bid proposal.

The bidder shall complete the specification checklist and submit it with the bid proposal, for each unit bid. The total bid price shall not include any federal excise tax or North Dakota sales tax and exemption certificates shall be furnished with the bid documents.

The bidder shall submit with the bid proposal a complete list of customers who have purchased the same basic equipment within the last 3 years. The city will use this list to obtain references to determine customer satisfaction, not only on the equipment but also on parts availability and service.

The trade-in unit is a 2011 Case 580SN 4WD Backhoe/Loader, Serial No. JJGN58WTHBC545272, and may be viewed by appointment with Daryl Saxberg, Street Department Mechanic, phone 701-252-4221.

The City of Jamestown intends to offer the trade-in unit listed in the proposal for sale to the highest bidder under a separate advertisement, which will be opened at the same designated date and time. The information gained by the above action will be used to determine the best bid.

**A bidder's bond, certified check, cashier's check, or cash, in the amount of 5% of the bid, made payable to the City of Jamestown, must be included in a separate envelope that is attached upon the outside of the sealed bid envelope.**

All bids will be considered in relation to value and price. Low bid will not automatically be considered as best. Any bid may be rejected as being irregular or non-responsive due to alteration of form, if conditional or incomplete, or if the bid contains language reserving the bidders' "right" to accept or reject a contract awarded to him.

The successful bidder shall provide a performance bond in the amount of the cost of the machine to guarantee delivery of the machine **in addition** to the performance requirement listed in special conditions within (10) ten days of notice of bid award.

The bidder must write on the outside of the bid envelope the following words:

**"BID FOR NEW 4 WD BACKHOE/LOADER, STREET DEPARTMENT,"** and the bidder's name and business address.

## SPECIAL CONDITIONS

### TOTAL COST BID

- 1) Equipment purchased under this proposal will be operated by employees of the City of Jamestown.
- 2) The City of Jamestown will assume, at its expense, all costs to repair or replace all parts and components normally consumed in day-to-day operations such as lubricating oil, filters of all types, grease, cleaning, painting, lights, tires, cutting edges and tire repair.
- 3) The successful bidder shall pay for all repairs (including parts and labor) to the equipment covered by the manufacturer's warranty, and those costs shall not be included in the total cost of repairs.
- 4) The City of Jamestown will maintain equipment in accordance with manufacturer's recommendations. Equipment purchased must be able to use brand of oil and filters presently used by the City of Jamestown.
- 5) The successful bidder has the right to inspect equipment during normal working hours and make recommendations for repairs, improved maintenance, etc. in keeping with the requirements stated by the manufacturer in the shop manual for the maintenance and repair of the piece of equipment.
- 6) The successful bidder will be fully responsible for the total cost of all repairs to the entire machine including all options as ordered ( parts and labor ) other than in paragraph 2, to the equipment furnished in excess of the guaranteed maximum cost of repairs as indicated on the bid sheets. Arrangements may be made for the successful bidder to provide his own mechanic and special tools for such work as he may desire to do in the field or in the City maintenance shop, to which the equipment is assigned, when it has space available to accommodate the machine. The City will promptly notify the successful bidder or an authorized agent of his firm when repairs are necessary.
- 7) In determining the guaranteed total cost of such repairs, and in the enforcement of Item No. 3 of the bid proposal form, the following rules shall apply:
  - a. The City will bear the cost of transportation for the equipment from the field to the City maintenance shop to which the equipment is assigned. Costs of transportation of the equipment to and from any other repair site will be a part of the cost of repairs. Repair parts shall be original equipment.
  - b. Repairs may be made in service departments other than that of the successful bidder and the City. However the successful bidder and the City must agree to repairs being made in other service departments and the service departments chosen must be agreeable to both parties.
- 8) Should repairs not be made within 3 consecutive days after notification by the City, a daily charge of \$250.00 will be payable to the City for each calendar day that the repair is not made. If an equivalent machine with equivalent equipment, as determined by the City, is provided to the City to use, no daily charge will be assessed. The (3) day limit shall apply to warranty or non-warranty work.
- 9) The successful bidder shall have the right to examine repair cost records at any reasonable time and within ninety (90) days after the end of each machine operating year.

- 10) The City shall have the right to sell, lease, trade, or otherwise dispose of the equipment; however, if such action is taken, the successful bidder shall not be further bound by the provisions of this bid.
- 11) The successful bidder guarantees that he will purchase the machine from the City at the end of the machine hour limit as recorded by the service meter, or the specified years from the date of delivery, (as indicated on the bid proposal form) whichever occurs first, should the City so request. The price to be paid to the City by the successful bidder will be the guaranteed repurchase price as indicated on the proposals, plus any optional equipment repurchase figures as stated.
  - a. This guaranteed repurchase price is deemed to be the successful bidder's sealed bid to purchase the machine at said time of sale by the City. The City will give public notice of sale at the time it intends to sell the machine either to the successful bidder pursuant to this repurchase guarantee or other person who bids on the purchase of the machine at that time.
- 12) The successful bidder, if he receives the award, must post a performance bond to the City, in the amount of one hundred (100) percent of the amount of the guaranteed repurchase price of the machine only to guarantee that the successful bidder will fulfill all of its obligations under this proposal.

**BID PROPOSAL**

**NEW 4 WD BACKHOE/LOADER, STREET DEPARTMENT  
CITY OF JAMESTOWN, NORTH DAKOTA**

ITEM #1 PURCHASE PRICE  
**NEW 4 WD BACKHOE/LOADER** \$ \_\_\_\_\_

ITEM #2 GUARANTEED BUYBACK (\$ \_\_\_\_\_)

ITEM #3 GUARANTEED MAXIMUM REPAIRS 4500 HOURS  
OR 6 YEARS \$ \_\_\_\_\_

**ITEM #4 TOTAL COST BID (ITEM 1 - 2 + 3)** \$ \_\_\_\_\_

ITEM #5 TRADE IN – 2011 CASE 4 WD BACKHOE/LOADER  
OR MINIMUM GUARANTEED BUY-BACK OF TRADE-IN UNIT \$ \_\_\_\_\_

**ITEM #6, NET TOTAL COST (ITEM #4 LESS ITEM #5)** \$ \_\_\_\_\_

Unit Bid: \_\_\_\_\_

Warranty Description: \_\_\_\_\_

Anticipated Delivery Date: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**DO NOT FORGET:** A bidder's bond, certified check, cashier's check, or cash, in the amount of 5% of the bid, made payable to the City of Jamestown, must be included in a **SEPARATE ENVELOPE THAT IS ATTACHED UPON THE OUTSIDE OF THE SEALED BID ENVELOPE**, AND if bidder is awarded the bid, said bidder must supply two (2) performance bonds, as indicated in the General Provisions, within ten (10) days of the award.

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## SPECIFICATION CHECKLIST

Indicate compliance with either a Yes or No answer.

A "yes" answer indicates 100% compliance with description/specification. Manufacturer's bid is allowed to meet or exceed stated description/specification if otherwise quantified and detailed on a separate sheet of paper.

A "no" answer shall require a written explanation in detail on a separate sheet of paper, clearly referencing the relevant non-conforming item(s).

### GENERAL MACHINE CONFIGURATION

<u>DESCRIPTION/SPECIFICATION</u>	<u>COMPLIANCE</u>	
Machine to include all cold weather options	YES	NO
Engine - Diesel with a minimum net fly wheel HP of no less then 110HP, turbocharged, with engine compartment covers.	YES	NO
Heavy duty batteries.	YES	NO
Antifreeze to -40° F.	YES	NO
12 Volt Electrical system.	YES	NO
Block heater, largest available for 110 Volt, cold weather starting aid.	YES	NO
All standard and optional gauges and equipment as indicated in the manufacturer's literature to include ride control and tilt steering wheel.	YES	NO
Four Wheel Drive with reverse warning system.	YES	NO
Five speed transmission with auto shift.	YES	NO
ROPS enclosed sound suppressed cab with all standard features, factory air conditioning, heater, defrosters, tinted glass, engine activated hour meter, 12 volt power supply capable of producing 40 amps continuous for two-way radio, and optional power supply for cell phone charger included.	YES	NO
Front and rear windshield wipers, front washers.	YES	NO
Right and left rear view mirrors.	YES	NO
Dome light, installed AM/FM radio with speakers to include electric park brake.	YES	NO

Lights – Minimum, 4 forward and 4 rear, switched separately, stop and tail lights, flasher lights, and signal lights. Cab mounted beacon with double joule flash minimum and switch mounted inside of cab.	YES	NO
Vandal protection.	YES	NO
Air suspension seat, cloth covered premium quality.	YES	NO
Piloted controls.	YES	NO
Maximum 18,900 lbs., SAE operating weight with all standard equipment - 18,000 lbs., minimum.	YES	NO
Tool box, back up alarm, slow moving sign.	YES	NO
Loader bucket shall be 1.3 cubic yards with BOCE	YES	NO
Backhoe bucket shall be a Universal 36 inch, 18 inch bucket to be included in bid.	YES	NO
Extendahoe capable of 18 ft digging depth.	YES	NO
Machine to include rubber grill bumpers.	YES	NO
Machine to include stabilizer pads for asphalt & concrete	YES	NO
Parts, maintenance, operator and lubrication manuals.	YES	NO
Full machine warranty.	YES	NO